



Small Business Development Division Project Worksheet

Project/Contract Title: GROUNDS MAINTENANCE SERVICE FOR ROADWAYS FOR ZONES G
Project/Contract No: 9743-6B (9743-0/23) **Funding Source:** GENERAL
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$110,000.00
Description of Project/Bid: To establish a contract to purchase scheduled grounds maintenance for the County's roadways. Zone G.

Received Date: 08/02/2016

Resubmittal Date(s):

| Contract Measures Recommendation | | |
|----------------------------------|---------|--------------|
| Measure | Program | Goal Percent |
| Set Aside (Zone G) | SBE/GS | 100.00% |

Reasons for Recommendation

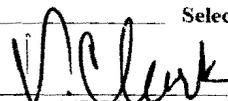
An analysis of the factors contained in the project package, as well as, an analysis of implementing Order 3-41 and the Verification to Bid process indicates a SBE-GS Set Aside is appropriate for this project. Verifications of Availability to Bid Letters were sent to the thirty (30) firms certified in the required Commodity Codes and four (12) of them responded as being able to meet the project's requirements.

Commodity Code: 98832-Grading (Of Parking Lots, Etc. - Not Road Building); 98836-Grounds Maintenance: Mowing, Edging, Plant (Not Tree) Trimming, Etc.

| Small Business Contract Measure Recommendation | | | | |
|--|--------|---------------------|------------------------|--------------|
| Subtrade | Cat. | Estimated Value | % of Items to Base Bid | Availability |
| Grounds Maintenance: Mowing, Edging, Plant (Not Tree) Trimming, etc. | SBE/GS | \$110,000.00 | 100.00% | 59 |
| Total | | \$110,000.00 | | |

Living Wages: YES NO
Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

| REVIEW RECOMMENDATION | | | |
|-----------------------------|--|------------------------|----------------|
| Tier 1 Set Aside _____ | Tier 2 Set Aside _____ | | |
| Set Aside _____ | Level 1 _____ | Level 2 _____ | Level 3 _____ |
| Trade Set Aside (MCC) _____ | Goal _____ | Bid Preference _____ | |
| No Measure _____ | Deferred _____ | Selection Factor _____ | |
| CWP _____ |  SBD Director | | 8/8/16 Date |