Project/Contract Title: DECORATIONS AND WELCOME GIFTS  
Project/Contract No: AAA-03-25-2015-2  
Department: AMERICAN AIRLINES ARENA PRIVATE  
Estimated Cost of Project/Bid: $10,000.00  
Received Date: 03/25/2015  
Funding Source:  
Resubmittal Date(s):  
Description of Project/Bid:  
To establish a contract to provide 40 center pieces, stage decorations, reception table decorations and welcome gifts for 400 attendees, all in the theme of the "Great Gatsby".

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Measure</td>
<td>SBE</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation

An analysis of the goods & services required for this contract, as well as the Verification of Availability to Propose process revealed insufficient availability. Verification of Availability to Propose letters were sent to six (6) certified Small Business Enterprise - Goods & Service firms, however only one (1) firm responded as being able to satisfy the contract's requirements.


<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Novelties and Advertising Specialty Products</td>
<td>SBE</td>
<td></td>
<td></td>
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</tbody>
</table>

Living Wages: YES ☐ NO ☑  
Responsible Wages: YES ☐ NO ☑  

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal funds. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

Tier 1 Set Aside ________ Tier 2 Set Aside ________

Set Aside Level 1 Level 2 Level 3

Trade Set Aside (MCC) Goal Bid Preference

No Measure Deferred Selection Factor 3/31/15

CWP

SBD Director Date DBDR0090 v.20130116