

Suarez, Caesar (ISD)

From: Suarez, Caesar (ISD)
Sent: Monday, August 08, 2016 5:37 PM
To: 'tico@acgraphics.com'; 'ariel@advancedmultisign.com'; 'ricardo@barredoproductions.com'; 'support@aol.com'; 'anamaria@bigmiami.com'; 'cmorris@bellsouth.net'; 'charessechesterpr@msn.com'; 'suzan@circleofonemarketing.com'; 'rkatz@kommunikatz.com'; 'melinda@cowendesign.com'; 'dee@3outoftheblue.com'; 'omi@diazcooper.com'; 'accounting@dkpeople.com'; 'dudlyprofessionalservices@gmail.com'; 'yvonne@garthsolutions.com'; 'eveliol@aol.com'; 'am@360businessconnectivity.com'; 'epenalver@logisticaloutsourcinginc.com'; 'accounting@matrix2.com'; 'mdttech@mdttechnologiesfl.com'; 'margarita@mrd-consulting.com'; 'michel@normandyprint.com'; 'anny@qualitywiring.com'; 'hgonzalez@entmktg.com'; 'info@themnetwork.com'; 'cmorris@sonshine.com'; 'tom_graboski@tgadesign.com'; 'info@stephaniecreates.com'
Cc: Johnson, Laurie (ISD); Martin, Marcia (ISD); Etienne, Eddy (ISD); Fussell, Jacqueline (ISD); Escalante, Jhonnatan (ISD); White, Lourdes (ISD); Castro, Angel (ISD); Rosa, Pedro (ISD); Washington, Latoya (ISD)
Subject: RE: AAA-08-08-2016 Verification of Availability, SBE/Goods & Services
Attachments: aaa-08-08-2016-project-package.pdf.pdf

Good Afternoon,

Project Number: **AAA-08-08-2016**

Project Title: **Trade Advertisements**

SBD is in the process of placing a small business measure on the subject project but we need your help. Please review the information below and respond accordingly, ensuring that all applicable questions are answered.

The deadline to respond is 3:35 PM, WEDNESDAY, August 10, 2016.

AAA-08-08-2016 will be for the sourcing of custom trade advertisements. In addition to the attached specifications and a sample proof, vendors are required to comply with the following additional specifications below:

- Custom advertisements for industry trade publications and magazines (i.e., Billboard magazine).
- Advertisement message will vary, depending on the artist, occasion, and publication.
- Proofs/mock ups of advertisements, which must be approved in writing by designated employee(s).
 - The proof/mock up must be sent electronically (via email, as a PDF attachment) within 5 days of request.
 - If the proof/mock up requires editing, the proof/mock up must be revised with such edits and resent electronically (via email, as a PDF attachment) within 2 days of communicating the edits.
 - Advertisements must be sent to print within 2 days of final approval.

Please review the attached document and advise if your firm can provide the item(s) requested by placing a check mark next to each item in which your firm is able to provide.

Name of Firm: _____ **SBE/GS Certification #:** _____

Owner's Name: _____ Contact Person: _____

Date: _____ Contact #: _____ Email: _____

PLEASE REMEMBER THAT YOUR PARTICIPATION IN THE AVAILABILITY TO PROPOSE PROCESS IS VITAL IN ORDER FOR SBD TO PLACE SMALL BUSINESS MEASURES ON CONTRACTS.

Caesar Suarez
SBD Capital Improvement Project Specialist
Internal Services Department
Small Business Development
111 NW 1st Street #19 Floor, Miami, FL 33128
Phone No. 305-375-3141 / Fax No. 305-375-3160

How can ISD serve you better?
Give us your feedback [here!](#)

Connect With Us on Twitter | Facebook | Instagram
<http://www.miamidade.gov/smallbusiness>



"Delivering Excellence Every Day"

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records.
E-mail messages are covered under such laws and thus subject to disclosure.
Please consider the environment before you print this email

AAA-08-08-2016

DATE: 7/7/2016

PREPARED BY: [REDACTED]

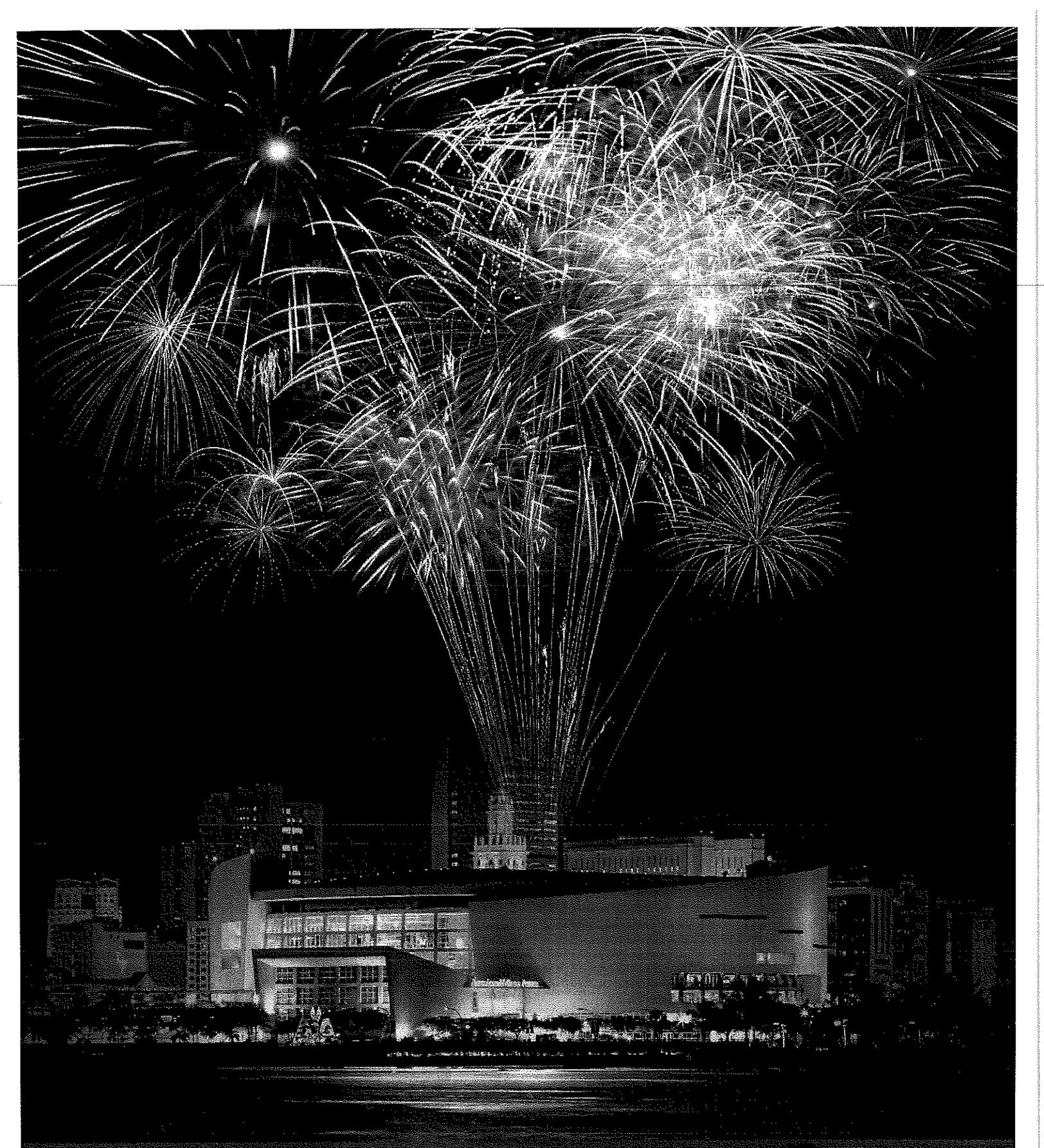
RFI STATUS: SUBMITTED TO COUNTY

RFI ID: RF11087

TRADE ADVERTISEMENTS

RFI Line Items

ITEM	MFR	MFR PART # /SKU	ECPG	MIN QTY	PMP	PAP	PAP: POTENTIAL ANNUAL PURCHASE	PF: PURCHASE FREQUENCY	ETD	ETD: ESTIMATED DELIVERY TIME
Advertisements for industry trade publications	Made to order	Made to order	[REDACTED]	1	[REDACTED]	[REDACTED]	[REDACTED]	12	5	
<p>Custom advertisements for industry trade publications and magazines. Advertisement message will vary. Creating the advertisement includes design and production. Design includes: designing the ad, layout, color composition/PDF (with specific artist artwork). Production includes: production supervision, photo retouching, and final high resolution. [REDACTED] will require proofs/mock ups of advertisements. See email for proof/mock up requirements and corresponding deadlines. See attached photo</p>										
Totals										



*T*O ALL THE ARTISTS, PROMOTERS, AGENTS AND MANAGERS,
THANK YOU FOR MAKING US SHINE SO BRIGHT THIS YEAR.
LOOKING FORWARD TO WORKING TOGETHER FOR MANY MORE.

SOLD OUT!!

August 3 & 4

3

2012



Thank you

and

for 2 sold out shows in Miami!

A special thanks to CMN

From your friends at