Small Business Development Division
Project Worksheet

Project/Contract Title: OFFICE SUPPLIES
Project/Contract No: AAA-12-14-2015
Department: AMERICAN AIRLINES ARENA
Estimated Cost of Project/Bid: $0.00
Description of Project/Bid: To establish a contract to Office Supplies for the American Airlines Arena - this will be a one-time purchase.

Received Date: 12/14/2015
Funding Source: PRIVATE
Resubmittal Date(s):

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Measure</td>
<td>SBE/GS</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation

NO MEASURE
An analysis of the goods & services required for this contract revealed insufficient availability. Currently, there are twenty two (22) SBE/G&S firms certified in the required Commodity Codes; however, only two of them responded as being able to provide the items as indicated.

Commodity Code: 61000-Office Supplies: Carbon Paper And Ribbons, All Types; 61500-Office Supplies, General; 62000-Office Supplies: Erasers, Inks, Leads, Pens, Pencils, Etc.

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>OFFICE SUPPLIES, GENERAL</td>
<td>SBE/GS</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Total

Living Wages: YES [ ] NO [x]
Responsible Wages: YES [ ] NO [x]

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside ____________________________ Tier 2 Set Aside ____________________________
Set Aside ____________________________ Level 1 ____________________________ Level 2 ____________________________ Level 3 ____________________________
Trade Set Aside (MCC) ____________________________ Goal ____________________________ Bid Preference ____________________________
No Measure ____________________________ Deferred ____________________________ Selection Factor ____________________________
CWP ____________________________

SBD Director ____________________________ Date ____________________________

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