

**DEPARTMENTAL INPUT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

New contract   
  OTR   
  CO   
  SS   
  BW   
  Emergency   
 Previous Contract/Project No.: SS9744-2/19

Re-Bid   
  Other   
 LIVING WAGE APPLIES: \_\_\_ YES     NO

Requisition/Project No: BW9744-0/22                      TERM OF CONTRACT: Three (3) Years

**Requisition/Project Title:** Credit and Risk Assessment Services

**Description:** Miami Dade Water and Sewer Customer Service Division requires The County's Water and Sewer Department requires credit and risk assessment services to help identify new credit applicants who represent a credit risk and to determine initial deposit requirements; current location of former customers who have left outstanding balances, which will enable the County to locate the debtor and pursue collections; invalid and multiple-use of social security numbers (fraud); and addresses that have multiple bills unpaid time after time.

User Department: MDWS                                      Contact Person: Princess Brown; 305-375-3020; Princess.Brown@miamidade.gov  
 Issuing Department: ISD / PMS                                      Funding Source: WASD Proprietary Revenues  
 Estimated Cost: \$168,473

**ANALYSIS**

Commodity/Service No: 918-69 – Insurance Consulting		SIC:	
<b>Trade/Commodity/Service Opportunities</b>			
Contract/Project History of Previous Purchases For Previous Three (3) Years Check Here <span style="background-color: yellow;">      </span> if this is a New Contract/Purchase with no Previous History			
	<u>EXISTING</u>	<u>2<sup>ND</sup> YEAR</u>	<u>3<sup>RD</sup> YEAR</u>
Contractors:	Equifax Information Services LLC	Equifax Information Services LLC	Equifax Information Services LLC
Small Business Enterprise:			
Contract Value:	\$45,000	\$45,000	\$57,500
Comments:			
Continued on another page (s): ___ Yes <input checked="" type="checkbox"/> No			

**RECOMMENDATIONS**

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

**Basis of Recommendation:**

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Signed: \_\_\_\_\_

Date to DBD: 03/22/19

Date Returned to DPM: \_\_\_\_\_

## **Background and Scope of Services**

A. Miami-Dade County's Water and Sewer Department is a member of the National Consumer Telecom and Utilities Exchange (NCTUE), a consortium of over 95 member companies from the telecommunications, utilities and pay TV industries. NCTUE provides members with credit risk verification services designed specifically for utility companies.

### **B. Scope of Services**

The County's Water and Sewer Department requires credit and risk assessment services to help identify:

- new credit applicants who represent a credit risk and to determine initial deposit requirements.
- current location of former customers who have left outstanding balances, which will enable the County to locate the debtor and pursue collections
- invalid and multiple-use of social security numbers (fraud); and
- addresses that have multiple bills unpaid time after time.

Credit verification and risk assessment tools used to achieve the above services include:

1. New Account Credit Risk Assessment
2. Unpaid Closed Account Assessments
3. Identity Verification Services: verify prospective retail customer applicant's identity before service is established. The ID search shall return a Match, No Match, or No Record Found for the full name, SSN, and current and former address.
4. Identity Scan: a warning system containing information that can be used to detect possible or known identity theft and application fraud.