Small Business Development Division
Project Worksheet

Project/Contract Title: JANITORIAL SERVICES
Project/Contract No: EPP-WOPR9562-25LIB
Department: LIBRARY
Estimated Cost of Project/Bid: $2,080,000.00
Description of Project/Bid: To establish a contract to provide janitorial services in library branches.

Received Date: 06/25/2015

Funding Source: LIBRARY DISTRICT FUNDS

Resubmittal Date(s):

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selection Factor</td>
<td>SBE/GS</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation

SELECTION FACTOR.
This project meets all the criteria set forth in I.O. #3-41
Commodity Code:

910-39 - Janitorial Services

This contract will be competed amongst the pre-qualified vendors in Group 3 of the countywide janitorial pool. There are two (2) SBE-G&S certified firms in Group 3.

Commodity Code: 91039-Janitorial/Custodial Services

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
</table>

Total

Living Wages: YES ☐ NO X
Responsible Wages: YES ☐ NO X

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside ___________________________ Tier 2 Set Aside ________________
Set Aside Level 1 Level 2 Level 3
Trade Set Aside (MCC) ___________________________ Goal ____________ Bid Preference ____________
No Measure ___________ Deferred ____________ Selection Factor ____________
CWP ____________

SBD Director Date 7/2/15