



## Small Business Development Division Project Worksheet

Project/Contract Title: HEAD START/ EARLY HEAD START CONTINUING EDUCATION  
Project/Contract No: FB-00435  
Department: INTERNAL SERVICES  
Estimated Cost of Project/Bid: \$175,000.00

Received Date: 08/01/2016

Funding Source:  
FEDERAL

Resubmittal Date(s):

Description of Project/Bid: TO ESTABLISH CONTRACT FOR THE MIAMI-DADE COUNTY HEAD START/ EARLY HEAD START THAT WILL PROVIDE CONTINUING EDUCATION THROUGH: GROUP 1 - COURSE WORK FOR TEACHERS, TEACHER ASSISTANTS AND HEAD START/ EARLY HEAD START PARENTS FOR CHILD DEVELOPMENT ASSOCIATE (CDA); GROUP 2 - COURSE WORK RELATED TO THE ADMINISTRATION OF AN EARLY CHILDHOOD CENTER; AND GROUP 3 - EDUCATION COURSES THAT LEAD TO AN ASSOCIATES OR BACHELOR'S DEGREE IN EARLY CHILDHOOD EDUCATION.

### Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE/GS	

### Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 indicates a No Measure is appropriate for this contract due to the Funding Source (Federally Funded). There are three (3) certified firms in the selected commodity code.

Commodity Code: 20876-Real Estate/Property Management; 20977-Real Estate/Property Management; 95878-Property Management Services

### Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Property Management Services	SBE/GS			

Total

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

### REVIEW RECOMMENDATION

Tier 1 Set Aside \_\_\_\_\_ Tier 2 Set Aside \_\_\_\_\_  
Set Aside \_\_\_\_\_ Level 1 \_\_\_\_\_ Level 2 \_\_\_\_\_ Level 3 \_\_\_\_\_  
Trade Set Aside (MCC) \_\_\_\_\_ Goal \_\_\_\_\_ Bid Preference \_\_\_\_\_  
No Measure \_\_\_\_\_ Deferred \_\_\_\_\_ Selection Factor \_\_\_\_\_  
CWP \_\_\_\_\_

SBD Director

Date

8/3/16