Small Business Development Division
Project Worksheet

Project/Contract Title: COURT REPORTING SERVICES
Project/Contract No: FB-01109
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: $427,500.00
Description of Project/Bid: Provision of court reporting and transcription services for various departments on an as needed basis.

Received Date: 10/23/2018

An analysis of factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a Bid Preference is appropriate for this project.

There is one (1) SBE certified firm under this commodity code.

Commodity Code: 96124-Court Reporting Services

Living Wages: YES [X] NO
Responsible Wages: YES [X] NO

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside ________________________ Tier 2 Set Aside ________________________

Set Aside __________________ Level 1 Level 2 Level 3

Trade Set Aside (MCC) __________________ Goal Bid Preference __________________

No Measure __________________ Deferred Selection Factor __________________

CWP __________________

CWP Director 10.29.18