Small Business Development Division

Project Worksheet

Project/Contract Title: Professional Interpretation and Translation Services
Project/Contract No: F8-01231
Department: Internal Services
Estimated Cost of Project/Bid: $761,755.00
Description of Project/Bid: Provision of language interpretation and translation services for various departments on an as needed basis

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
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</thead>
<tbody>
<tr>
<td>Bid Preference</td>
<td>SBE/GS</td>
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Reasons for Recommendation

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a Bid Preference is appropriate for Groups A-C for this project.

There are four (4) SBE certified firms under this commodity code, and only one (1) of them responded as being able to meet the project requirements.

NIGP 96175  Translation Services, All Languages

Living Wages: YES ☐ NO X Highway: YES ☐ NO X Heavy Construction: YES ☐ NO X

Responsible Wages: YES ☐ NO X Building: YES ☐ NO X

SBD Director

Date 6-6-19