Small Business Development Division
Project Worksheet

Project/Contract Title: Airport Holiday Decoration 2019
Project/Contract No: FB-01310
Department: Aviation
Estimated Cost of Project/Bid: $350,000.00
Description of Project/Bid: This solicitation will be used to rent holiday decorations for the exterior and interior areas within the Miami International Airport. Services to be provided will include furnishing the decorations, installation, and removal of the holiday decorations for the Miami-Dade Aviation Department.

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<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
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<tbody>
<tr>
<td>Bid Preference</td>
<td>SBE/GS</td>
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Reasons for Recommendation
An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates a Bid Preference is appropriate for this project.

There are nine (9) SBE certified firms under these commodity codes, and only one (1) of them responded as being able to meet the project requirements.

NIGP 03734 Decorations: Holiday, Party, etc., NIGP 96260 Party, Holiday, and Event Decorating and Planning Services

Living Wages: YES ☐ NO ☒ Highway: YES ☐ NO ☒ Heavy Construction: YES ☐ NO ☒
Responsible Wages: YES ☐ NO ☒ Building: YES ☐ NO ☒

SBD Director

6-25-19