**DEPARTMENTAL INPUT**
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

- **X New**
- **OTR**
- **Sole Source**
- **Bid Waiver**
- **Emergency**
- **Previous Contract/Project No.**
- **Contract N/A**
- **Re-Bid**
- **Other**

- **LIVING WAGE APPLIES: NO**
- **Requisition No./Project No.: IB-00315**
- **TERM OF CONTRACT: one time purchase**
- **WITH N/A OTR**

**Requisition /Project Title:** Hewlett Packard (HP) Edge Equipment

**Description:** The purpose of this solicitation is to purchase Hewlett Packard (HP) hardware. The equipment is required by the Miami-Dade Information Technology Department (ITD) to fulfill the County Edge project.

**Issuing Department:** ITD

**Contact Person:** Sherry Y. Crockett

**Phone:** 305-375-4693

**Estimate Cost:** $97,585.10

**Funding Source:** General Fund

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**ANALYSIS**

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**Commodity Codes:** 205-54

**Contract/Project History of previous purchases three (3) years**

Check here **X** if this is a new contract/purchase with no previous history.

<table>
<thead>
<tr>
<th>Contractor(s):</th>
<th>EXISTING</th>
<th>2ND YEAR</th>
<th>3RD YEAR</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Small Business Enterprise:**

**Contract Value:**

**Comments:**

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**Continued on another page (s):**

**YES**

**NO**

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**RECOMMENDATIONS**

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**Set-aside**

**Sub-contractor goal**

**Bid preference**

**Selection factor**

**Basis of recommendation:**

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**Signed:** Sherry Y. Crockett, CPPB

**Date sent to SBD:** November 9, 2015

**Date returned to DPM:**

**Revised April 2005**
SECTION 2 - SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

The purpose of this solicitation is to purchase Hewlett Packard (HP) hardware as outlined within Section 3 “Technical Specifications”. The equipment is required by the Miami-Dade Information Technology Department (ITD). All purchases made against the resultant contract shall be made through a certified HP partner.

2.2 TERM OF CONTRACT

This contract shall commence upon the date of the purchase order and shall remain in effect until such time as all items purchased in conjunction with this solicitation have been delivered and accepted by the County's authorized representative and upon completion of the expressed and/or implied warranty periods.

2.3 METHOD OF AWARD

Award of this contract will be made to the responsive, responsible Bidder who submits an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. If a Bidder fails to submit an offer on all items, its overall offer may be rejected. Bidders will be asked to accept Trade-in equipment and provide a credit for the equipment. The award will be determined by the lowest price minus the trade-in credit. The County will award the total contract to a single vendor.

2.4 PRICES

If the Bidder is awarded a contract under this solicitation, the prices proposed by the Bidder shall remain fixed and firm during the term of the contract.

2.5 CERTIFICATIONS

In order to be considered for award of this solicitation, Bidder(s) must be a certified HP Partner. Bidder(s) are advised that along with their bid submission, an authorization letter from HP must be included confirming the current status of the firm as being a certified HP Partner.

2.6 ACCEPTANCE OF PRODUCT BY THE COUNTY

The product(s) to be provided hereunder shall be delivered to the County, and maintained if applicable to the contract, in full compliance with the specifications and requirements set forth in this contract. If a vendor-provided product is determined to not meet the specifications and requirements of this contract, either prior to acceptance or upon initial inspection, the item will be returned, at vendor expense, to the vendor. At the County's own option, the vendor shall either provide a direct replacement for the item, or provide a full credit for the returned item. The vendor shall not assess any additional charge(s) for any conforming action taken by the County under this clause.
2.7 "EQUAL" PRODUCT CANNOT BE CONSIDERED

The specific items listed in Section 3.2, "Equipment to be Provided", are the only products that will be accepted under this solicitation because these items are formally approved/authorized by the Miami-Dade Information Technology Department. "Equal" products shall not be considered.

2.8 PACKING SLIP / DELIVERY TICKET TO ACCOMPANY ITEMS DURING DELIVERY

The successful bidder shall enclose a complete packing slip or delivery ticket with any items to be delivered in conjunction with this bid solicitation. The packing slip shall be attached to the shipping carton(s) which contain the items and shall be made available to the County's authorized representative during delivery. The packing slip or delivery ticket shall include, at a minimum, the following information: purchase order number; date of order; a complete listing of items being delivered; and back-order quantities and estimated delivery of back-orders if applicable.

2.9 EXEMPTION FROM CERTAIN CLAUSES

The following clauses shall not apply:

- Section 1.21 (Insurance Requirements)
SECTION 3 – TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

The purpose of this solicitation is to purchase Hewlett Packard (HP) hardware as further defined below. The equipment is required by the Miami-Dade Information Technology Department (ITD) to fulfill the County Edge project. All purchases made against the resultant contract shall be made through a certified HP partner.

3.2 EQUIPMENT TO BE PROVIDED

The equipment and services to be provided correspond to one (1) individual ITD HP Edge project. The project and required equipment is identified below:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Original Equipment Manufacturer</th>
<th>Manufacturer Part #</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>150</td>
<td>HP</td>
<td>J9590A</td>
<td>HP E-MSM460 Dual Radio 802.11n AP (AM)</td>
</tr>
<tr>
<td>15</td>
<td>HP</td>
<td>JG542A</td>
<td>HP 5500-48G-PoE+ 4SFP HI Switch w/2 Slt</td>
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<tr>
<td>30</td>
<td>HP</td>
<td>JG544A</td>
<td>U.S. - English localization</td>
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<tr>
<td>5</td>
<td>HP</td>
<td>JG314A</td>
<td>HP 5500 8-port SFP Module</td>
</tr>
<tr>
<td>20</td>
<td>HP</td>
<td>JG240A#ABA</td>
<td>HP 5500-48G-PoE+ EI Switch w/2 Intf Slts</td>
</tr>
</tbody>
</table>