

Washington, Latoya (ISD)

Subject: IB-00315 - Hewlett Packard (HP) Edge Equipment - Verification of Availability
Attachments: ib-00315-project-package.pdf

Hewlett Packard (HP) Edge Equipment

Estimated Value - \$97,585.00

IB00315 - Verification of Availability

November 12, 2015

SBD is conducting a Verification of Availability to Bid in order to establish sufficient availability for this contract. Find **attached** the **Scopes of Services, Qualifications/Requirements, etc.** Please see the attached document to determine if you **satisfy the requirements**. If you are **interested in responding** please check the appropriate areas below and respond to this email confirming the same. Please review the requirements before confirming your **ability** and **availability** to satisfy **all** items.

1. **Are you able to satisfy the Scopes of Services of the attached document?** YES
_____ NO _____

2. **Do you have prior experience consistent with the scope of services?** YES
_____ NO _____

CERTIFICATIONS:

In order to be considered for award of this solicitation, Bidder (s) **must be a certified HP Partner**. Bidder (s) are advised that along with their bid submission, an authorization letter from HP must be included confirming the current status of the firm as being a certified HP Partner.

1. **Are you able to satisfy the above certifications and ALL required items (attached)?** YES
_____ NO _____

2. _____ **I am "NOT" interested in this solicitation.**

Name of Firm: _____ **SBE Exp. Date:** _____

Owner's Name: _____ **Signature:** _____

Please respond by **1:00pm, Tuesday, October 17, 2015.**

Any questions, feel free to contact me at the number below.

PLEASE NOTE THAT YOUR PARTICPATION IN THE AVAILABILITY TO BID PROCESS IS VITAL IN ORDER FOR MEASURES/GOALS TO BE PLACED ON THIS PROJECT.

Thank you.

Regards

LaToya Washington

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