Project/Contract Title: PERSONAL PROPERTY TAX AUDIT
Project/Contract No: PA-0713-2-OTR
Department: PROPERTY APPRAISAL DEPARTMENT
Estimated Cost of Project/Bid: $208,000.00
Description of Project/Bid: To establish a contract to assist the Office of the Property Appraiser in auditing unreported or misreported personal properties around Miami-Dade County.

**Contract Measures Recommendation**

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Preference</td>
<td>SBE</td>
<td></td>
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</tbody>
</table>

**Reasons for Recommendation**

This project meets all the criteria set forth in LO. #3-11.

The six (6) SBE firms certified in the required Commodity Code were polled; three (3) responded in the affirmative. Further outreach by the User department, did not confirm any as being able to complete the scopes of services for this contract.

Commodity Code: 94620-Auditing

**Small Business Contract Measure Recommendation**

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

Total

Living Wages: YES ☐ NO X
Responsibe Wages: YES ☐ NO X

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

**REVIEW RECOMMENDATION**

Tier 1 Set Aside __________________________ Tier 2 Set Aside __________________________

Set Aside __________________________ Level 1 __________________________ Level 2 ________________ Level 3 __________________________

Trade Set Aside (MCC) __________________________ Goal __________________________ Bid Preference __________________________

No Measure __________________________ Deferred __________________________ Selection Factor __________________________

CWP __________________________

SBD Director Date 9/13/13