Small Business Development Division
Project Worksheet

Project/Contract Title: PAPER, FINE REGISTERED MILL BRANDS (PRE-QUALIFICATION)  
Received Date: 12/05/2012

Project/Contract No: RQID1300026  
Funding Source: INTERNAL SERVICES FUND

Department: INTERNAL SERVICES  
Resubmittal Date(s):

Estimated Cost of Project/Bid: $11,000,000.00

Description of Project/Bid: To establish a contract to purchase paper, fine registered mill brands private brands, recovered fiber content paper (printing/xerographic) and related products such as envelopes, carbonless, continuous pin fed computer paper, roll fed paper, lithographic plates, packaging materials, chemistry and adhesives in conjunction with the County's needs on a periodic basis.

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Preference</td>
<td>SBE</td>
<td></td>
</tr>
</tbody>
</table>

**Contract Measures Recommendation**

**Reasons for Recommendation**

BID PREFERENCE - PREQUALIFICATION POOL.

This project meets all the criteria set forth in I.O. #3-41.

There are twelve (12) SBE firms certified in the required Commodity Codes.

Commodity Code: 645-Paper (For Office And Print Shop Use); 64500-Paper (For Office And Print Shop Use)

**Analysis for Recommendation of a Goal**

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
</table>

Living Wages: YES  NO  X

Responsible Wages: YES  NO  X

*Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

**REVIEW RECOMMENDATION**

Tier 1 Set Aside ____________________________  Tier 2 Set Aside ____________________________

Set Aside ____________________________ Level 1 ____________________________ Level 2 ____________________________ Level 3 ____________________________

Trade Set Aside (MCC) ____________________________ Goal ____________________________ Bid Preference  

No Measure ____________________________ Deferred ____________________________ Selection Factor  

CWP ____________________________

Signed: ____________________________  Date: 12/6/12

SBD Director