Small Business Development Division
Project Worksheet

Project/Contract Title: RENTAL OF SPACE FOR TRAINING / CONFERENCES, AND HOTEL/MOTEL ACCOMODATIONS - PREQUALIFICATION OF BIDDERS

Project/Contract No: RQID1300029

Department: COMMUNITY ACTION AND HUMAN SERVICE

Funding Source: FEDERAL

Received Date: 12/07/2012

Estimated Cost of Project/Bid: $800,000.00

Resubmittal Date(s):

Description of Project/Bid: To establish a contract to pre-qualify potential bidders for future pricing competition for the rental of space for training/conferences, and/or the provision of hotel/accommodations. This initial solicitation provides for the submission of documents and forms which verify to the County that the bidder meets or exceeds minimum requirements. Bidders who meet or exceed the requirements established in this solicitation may be placed on a pre-qualification list that will be accessed by various County Departments to obtain quotes for the services mentioned.

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Measure</td>
<td>SBE</td>
<td></td>
</tr>
</tbody>
</table>

**Reasons for Recommendation**

NO MEASURE - FEDERAL FUNDING

There are no SBE firms certified in the required Commodity Codes.

Commodity Code: 97130-Hotel/Motel Accomodations (Incl. Lodges, Resorts, Bed/Breakfast Inns, Etc.) Rental Or Lease; 97165-Room Rental Or Lease For Conferences, Seminars, Etc.

**Analysis for Recommendation of a Goal**

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value to Base Bid</th>
<th>Availability</th>
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</thead>
</table>

Living Wages: YES ☒ NO ☐ X

Responsible Wages: YES ☒ NO ☐ X

*Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

**REVIEW RECOMMENDATION**

<table>
<thead>
<tr>
<th>Tier 1 Set Aside</th>
<th>Tier 2 Set Aside</th>
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</table>

Set Aside Level 1 Level 2 Level 3

Trade Set Aside (MCC) Goal Bid Preference

No Measure ☑ Deferred Selection Factor

CWP

[Signature] SBD Director 12/14/12

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