Small Business Development Division

Project Worksheet

Project/Contract Title: EMPLOYEE LIFE, AD&D AND PBA INSURANCE

Project/Contract No: RFP-00710

Department: INTERNAL SERVICES

Funding Source: SELF INSURANCE TRUST FUND

Estimated Cost of Project/Bid: $75,020,000.00

Received Date: 02/15/2018

Description of Project/Bid: The County is soliciting proposals from qualified and experienced firms/carriers to provide Group Term Life (Basic and Optional), Accidental Death and Dismemberment and Police Benevolent Association Insurance to the County employees, retirees and other municipalities/agencies.

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selection Factor</td>
<td>SBE/GS</td>
<td></td>
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</tbody>
</table>

Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 indicates a Section Factor is appropriate for this contract as it is a Request for Proposals. Letters of Availability to Bid were sent out to the firms certified in the applicable commodity code however, no firms responded as being available to meet the project’s requirements. There are eight (8) certified SBE firms in the applicable commodity codes.

Commodity Code: 953-Insurance, All Types; 95300-Insurance And Insurance Services (All Types); 95306-Accident; 95313-Aviation; 95322-Boiler; 95333-Comprehensive, Automotive; 95337-Disability; 95343-Fire; 95345-Flood; 95348-Health/Hospitalization (Including Dental And Visual Insurance); 95351-Inland Marine; 95354-Liability, Automotive; 95356-Liability, General; 95358-Liability, Professional; 95360-Liability, Public Official/Government; 95363-Life; 95366-Malpractice, General; 95360-Malpractice, Legal; 95370-Malpractice, Medical; 95377-Property And Casualty; 95387-Title

Subtrade

<table>
<thead>
<tr>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
</table>

Total

Living Wages: YES [X] NO

Responsible Wages: YES [X] NO

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside ____________ Tier 2 Set Aside ____________

Set Aside ____________ Level 1 ____________ Level 2 ____________ Level 3 ____________

Trade Set Aside (MCC) ____________ Goal ____________ Bid Preference ____________

No Measure ____________ Deferred ____________ Selection Factor ____________

SBD Director ____________ Date ____________

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