Small Business Development Division  
Project Worksheet

Project/Contract Title: SECTIONS 8 HOUSING VOUCHER OVERSIGHT AND MANAGEMENT SERVICES  
Project/Contract No: RFP878  
Department: INTERNAL SERVICES  
Estimated Cost of Project/Bid: $10,962,940.00  
Description of Project/Bid: To establish a contract soliciting proposals from qualified firms/entities for the oversight and management of the Section 8 Housing Choice Voucher Program (Voucher Program). The Services for the Voucher Program is divided into four separate categories (Intake, Case Management, Inspections and Family Self Sufficiency).

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Measure</td>
<td>SBE</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation

NO MEASURE - FEDERAL FUNDING

Sixty-seven (67) SBE firms are certified in the required Commodity Codes

Commodity Code: 91806-Administrative Consulting; 91875-Management Consulting

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Total

Living Wages: YES [ ] NO [X]  
Responsible Wages: YES [ ] NO [X]

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside  
Set Aside Level 1  
Trade Set Aside (MCC)  
No Measure  
CWP

Tier 2 Set Aside  
Level 2  
Goal  
Deferred  
Selection Factor

[Signature]
SBD Director

Date: 6/10/13