



Small Business Development Division

Project Worksheet

Project/Contract Title: DERIVATIVE PRODUCTS ADVISOR SERVICES
Project/Contract No: RFP-00322
Department: FINANCE
Estimated Cost of Project/Bid: \$1,750,000.00

Received Date: 10/27/2015
Funding Source:
FINANCE DEPARTMENT
BOND ADMIN

Resubmittal Date(s):

Description of Project/Bid: To establish a contract for qualified Derivative Products Financial Advisors to provide financial advisory services regarding Swaps and other Derivative products to the County and its Departments. The selected Proposer shall assist the County in managing the County's debt through the use of a wide range of Derivative products designed to hedge the County's risk.

Contract Measures Recommendation

Measure	Program	Goal Percent
Selection Factor	SBE/GS	

Reasons for Recommendation

SELECTION FACTOR:

This project meets all the criteria set forth in I.O. #3-41.

As of 11/3/2015 there are twenty-one (21) Small Business Enterprise (SBE-G&S) firms certified in the required Commodity Codes (946-48 & 918-49). However, through the Verification of Availability to Bid process, none of the firms responded as being able to meet all of the contract's requirements.

Commodity Code: 91849-Finance/Economics Consulting; 94648-Financial Advisor

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Total				

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____ Tier 2 Set Aside _____
Set Aside _____ Level 1 _____ Level 2 _____ Level 3 _____
Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____
No Measure _____ Deferred _____ Selection Factor _____
CWP _____ SBO Director _____ Date 11/25/15