Project/Contract Title: SPECIAL EVENT CATERING  
Project/Contract No: RFQ 863  
Department: INTERNAL SERVICES  
Estimated Cost of Project/Bid: $250,000.00  
Description of Project/Bid: To establish a contract soliciting proposals from qualified caterers to submit their qualifications for inclusion in a pool of caterers to provide full service catering for various types of events at PortMiami and other County departments. Selected Caterers will participate in the Special Event Catering Pool, hereinafter referred to as the "Pool", for events on an as needed basis.

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selection Factor</td>
<td>SBE</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation

This project meets all the criteria set forth in 1.0. # 3-41.

The eight (8) SBE firms certified in the required Commodity Code were polled via a "Verification of Availability": an additional poll was conducted via phone calls, resulting in one (1) SBE responding as not able to meet the stated requirements.

Commodity Code: 96115-Concessions, Catering, Vending: Mobile And Stationary; 96234-Event Planning Services

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Living Wages: YES</td>
<td>NO</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Responsible Wages: YES</td>
<td>NO</td>
<td>X</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside

Set Aside: Level 1

Trade Set Aside (MCC): Goal

No Measure: Deferred

CWP

SBD Director: [Signature]  
Date: 4/28/13