Small Business Development Division

Project Worksheet

Project/Contract Title: TITITLE AND CLOSING SERVICES POOL
Project/Contract No: RFQ845
Department: PUBLIC WORKS DEPARTMENT
Estimated Cost of Project/Bid: $250,000.00

Received Date: 08/10/2012

Description of Project/Bid: To establish a contract soliciting proposals from qualified title insurance companies, with access to title plant facilities to submit their qualifications for inclusion in a Title and Closing Services Pool. The selected Proposer(s) shall provide, on a non-exclusive basis, various title and closing services for the Public Works (PWWM) and General Services Admin (GSA).

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selection Factor</td>
<td>SBE</td>
<td></td>
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</tbody>
</table>

Reasons for Recommendation

PREQUALIFICATION POOL - SELECTION FACTOR

This project meets all the criteria set forth in I.O. #3-41.

It is the County's intention to solicit proposals from as many proposers as are interested, to create a pool of no more than five (5) selected proposers, pursuant to the evaluation of submitted proposals.

Commodity Code: 91874-Legal Consulting; 94646-Escrow And Title Services; 95387-Title; 96149-Legal Services, Attorneys

Analysis for Recommendation of a Goal

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat</th>
<th>Estimated Value to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
</table>

Total

Living Wages: YES □ NO [X] NO
Responsible Wages: YES [X] NO [ ]

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside ___________________________ Tier 2 Set Aside ___________________________

Set Aside ___________ Level 1 ___________ Level 2 ___________ Level 3 ___________

Trade Set Aside (MCC) ___________________________ Goal ___________________________ Bid Preference ___________

No Measure ___________________________ Deferred ___________ Selection Factor [✓]

CWP ___________________________ [Signature]

SBD Director 8/14/12