Small Business Development Division
Project Worksheet

Project/Contract Title: VETERINARY CLEANING CHEMICAL, DISPENSER AND RELATED ITEMS
Project/Contract No: RQAD1300001
Department: ANIMAL SERVICES DEPARTMENT
Estimated Cost of Project/Bid: $400,000.00
Description of Project/Bid: The purpose of this invitation to bid is for the purchase of veterinary cleaning chemical, dispenser and related items on an as needed when needed basis.

Received Date: 12/13/2012
Funding Source: VARIOUS
Resubmittal Date(s): -

Contract Measures Recommendation

<table>
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<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
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<tbody>
<tr>
<td>Bid Preference</td>
<td>SBE</td>
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Reasons for Recommendation

BID PREFERENCE

This project meets all the criteria set forth in L.O. #3-41.

The twenty-one (21) SBE firms certified in the required Commodity Codes were polled; two (2) responded in the affirmative and three (3) responded as "NOT" interested.

Commodity Code: 485- Janitorial And Cleaning Supplies; 48540-Disinfectants, Spray And Powdered; 50530-Chemicals (Not Otherwise Classified); 82526-Disinfectants (For Animal Pens): Creosote, Etc.

Analysis for Recommendation of a Goal

<table>
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<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
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Total

Living Wages: YES [ ] NO [X]
Responsible Wages: YES [ ] NO [X]

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside ____________________________ Tier 2 Set Aside ____________________________
Set Aside ____________________________ Level 1 ____________________________ Level 2 ____________________________ Level 3 ____________________________
Trade Set Aside (MCC) ____________________________ Goal ____________________________ Bid Preference [✓]
No Measure ____________________________ Deferred ____________________________ Selection Factor ____________________________
CWP ____________________________

V. Clark
SBD Director 12/20/12

Date
BUSINESS & PROFESSIONAL DEVELOPMENT DIVISION
ASSIGNMENTS/CORRESPONDENCE

FROM: Vivian O. Walters, Jr. DATE: December 20, 2012

Request for Approval
☑ Laurie Johnson
☑ Sheri McGriff
☑ Veronica Clark

Signature and Date of Approval
☑ 12/20/12

COMMENTS

Re: SBE Worksheet – Director’s Signature

__________________________________________

__________________________________________

__________________________________________

__________________________________________

Logged out by

Date

(PLEASE RETURN TO VIVIAN O. WALTERS, JR.)