



Small Business Development Division Project Worksheet

Project/Contract Title: SUPPORT FOR URGENT NEEDS PROGRAM - PRE-QUALIFICATION POOL
Project/Contract No: RQAD1400007
Department: ANIMAL SERVICES DEPARTMENT
Estimated Cost of Project/Bid: \$190,000.00
Description of Project/Bid: To establish a contract for the creation of a pool of pre-qualified vendors for the placement of high at-risk dogs and cats which are difficult to adopt and/or need additional resources to make them adoption ready for the Animal Services Department Support for Urgent Needs (SUN) Program.

Received Date: 07/10/2014
Funding Source: VARIOUS
Resubmittal Date(s):

Contract Measures Recommendation		
<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Selection Factor	SBE	
No Measure	SBE	
Set Aside (Up To 100k)	SBE	

Reasons for Recommendation
<p>SELECTION FACTOR, NO MEASURE (contracts issued that are funded via ASPCA) & SBE SET-ASIDE (Contracts \$100,000 or less) - This project meets all the criteria set forth in I.O. # 3-41</p> <p>SBE Set-Aside: Where there are three (3) or more certified SBE firms available in an established pre-qualification pool, the work order competition must be sheltered among those firms.</p> <p>There no SBE firms certified in the required Commodity Code.</p> <p>Commodity Code: 96206-Animal Care, Animal Health, Animal Shelter, Animal Production (Breeding), Animal Training Services, Etc. (Including Pet Services, All Types)</p>

Small Business Contract Measure Recommendation				
<u>Subtrade</u>	<u>Cat.</u>	<u>Estimated Value</u>	<u>% of Items to Base Bid</u>	<u>Availability</u>
	SBE			
	SBE			
Total				

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.



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REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		7/18/14 Date