

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☒ New ☐ OTR ☐ Sole Source ☒ Bid Waiver ☐ Emergency Previous Contract/Project No. N/A
Contract
☐ Re-Bid ☐ Other LIVING WAGE APPLIES: ☐ YES ☒ NO
Requisition No./Project No.: RQAD1600018 TERM OF CONTRACT 3 MONTHS(S) WITH YEAR(S) OTR

Requisition /Project Title: EMERGENCY PURCHASE FOR SHADE COVERS FOR ANIMALS

Description: Animal service Department declared an emergency for shade covers for the animals.

Issuing Department: Animal Services Dept Contact Person: Mary Hammett Phone: 305-375-5471
Estimate Cost: \$180,918,.90
Funding Source: General GENERAL FEDERAL OTHER

ANALYSIS

Commodity Codes:	<u>870-22</u>				
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.					
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>		
Contractor:					
Small Business Enterprise:					
Contract Value:		\$		\$	
Comments:					

Continued on another page (s): ☐ YES ☐ NO

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				
Basis of recommendation: <div style="border: 1px solid black; height: 30px; width: 100%;"></div>				
Signed: <u>Mary Hammett</u>		Date sent to SBD: <u>5/6/2016</u>		
		Date returned to DPM: <u> </u>		