DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☐ New  ☐ OTR  ☐ Sole Source  ☐ Bid Waiver
☐ Re-Bid  ☐ Other - Emergency

Previous Contract/Project No.

LIVING WAGE APPLIES:  ☐ YES  ☐ NO

Requisition No./Project No.:  RQAD1600019

TERM OF CONTRACT
One Time

Requisition /Project Title:
EMERGENCY PURCHASE FOR TERRAZZO FLOORING

Description:
Emergency purchase for terrazzo base for Animal Shelter

Issuing Department:  ASD
Contact Person:  Najaly Bode
Phone:  305-357-2179

Estimate Cost:  $ 105,506.00

Funding Source:  General/Proprietary

ANALYSIS

Commodity Codes:  870-90

Contract/Project History of previous purchases three (3) years
Check here ☐ if this is a new contract/purchase with no previous history.

EXISTING  2ND YEAR  3RD YEAR

Contractor:

Small Business Enterprise:

Contract Value:

Comments:
Continued on another page (s):  ☐ Yes  ☐ No

RECOMMENDATIONS

SBE

Set-aside  Sub-contractor goal  Bid preference  Selection factor

Basis of recommendation:

Signed:  Najaly Bode  Date sent to SBD:  5/17/19

Date returned to PMS: