DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Rev 1

New contract ☐ OTR ☐ CO ☐ SS ☐ BW ☒ Emergency ☐
Re-Bid ☐ Other Government Access ☐

LIVING WAGE APPLIES: ☐ YES ☒ NO

Requisition/Project No: RQAV1200042
TERM OF CONTRACT: 5 Months with 0 options-to-renew

Requisition/Project Title: Matrix Security System

Description: The Miami-Dade Aviation Department (MDAD) require a term contract in place for ongoing software maintenance, technical support, parts, and repair services for the existing Matrix Security System (System). The System is in use throughout the airports managed by MDAD and is critical to daily operations. This short term bridge contract is being established as an emergency for continuity of services while the long term replacement contract is submitted for Board of County Commission approval. It is recommended that this contract be approved in the best interest of the County.

User Department(s): Miami-Dade Aviation Departments

Issuing Department: Procurement Management Contact Person: Melissa Adames Phone: (305) 375-4029

Estimated Cost: $600,000 Funding Source: Proprietary Funds REVENUE GENERATING: No

ANALYSIS

Commodity/Service No: 91828, 93673, 91828, 91828, 92045

Trade/Commodity/Service Opportunities

Contract/Project History of Previous Purchases For Previous Three (3) Years
Check Here: ☐ if this is a New Contract/Purchase with no Previous History

EXISTING 2ND YEAR 3RD YEAR
Contractor: Matrix Security SAME SAME
Small Business Enterprise: No
Contract Value: $1.8 million

Comments: This is a proprietary System and can only be maintained by the proprietary vendor, Matrix Security.

Continued on another page (s): ☐ Yes ☐ No

RECOMMENDATIONS

<table>
<thead>
<tr>
<th>SBE</th>
<th>Set-Aside</th>
<th>Sub-Contractor Goal</th>
<th>Bid Preference</th>
<th>Selection Factor</th>
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Basis of Recommendation:

Signed Melissa Adames Date to SBD: October 2, 2012

Date Returned to DPM:
SECTION #3
EMERGENCY PURCHASES

NOTE TO DEPARTMENTS: COMPLETE ITEMS MARKED WITH (►)

► REQUISITION #: ROAV1200042  P.O. #:  BCC DATE: ___

► ACQUISITION DATE (Date Order Is Placed): 10/01/2012

► TITLE: Matrix System Support
► DESCRIPTION: Repair/parts/Upgrades and support services for the Matrix Security system at MIA and the GAA
► PURPOSE: To establish a gap contract for the Repair/parts/Upgrades and support services for the Matrix Security system at MIA and the GAA for a maximum period of 5 months.

<table>
<thead>
<tr>
<th>▶ Department(s):</th>
<th>▶ Funding Source(s):</th>
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<tr>
<td>Aviation *</td>
<td>Revenue Funding</td>
<td>$ 600,000.00</td>
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► TERM OF CONTRACT:
- ☑ $ Month(s)
- □ One ☐ Two ☐ Three ☐ Four ☐ Five * Year(s)
- □ Contract Period From _____ to _____
- □ Upon Completion * From _____ to _____
- □ Upon Delivery * _____ Days A.R.O. (after Receipt of Order)

Special Conditions: □ Insurance Type □ Performance/Payment Bond □ Certificate of Competency □ Living Wage Applies

SBE Measures: ☑ None □ Set Aside □ SBE ☐ Micro Enterprise □ Bid Preference □ SBE ☐ Micro Enterprise □ Goal □ SBE ☐ Micro Enterprise

Review Committee Date: _____
Item #: _____

► Number of Price Quotation(s): Requested: _____ Received: _____

Awarded To Low Bidder: ☑ YES ☐ NO, If "NO", provide explanation in the Comments section

Vendor: Matrix Systems, Inc Vendor: _____
Vendor: _____ Vendor: _____

Contract Value: $600,000.00

Did Local Preference affect the outcome of the Award? □ YES ☑ NO, if "YES", provide detailed explanation in the "Comments" section

UAP Included: ☑ YES ☐ NO
- Will CITT Funds be used? ☑ YES ☐ NO
- Will Federal Funds be used? ☑ YES ☐ NO
- If UAP is not included, Attach written approval to waive UAP and provide an explanation in the "Comments" section

Revised 7/15/07
SECTION #3
EMERGENCY PURCHASES

REQUISITION #: RQAV1200042
TITLE: Matrix Security System Support

Justification and Comments:
The existing Sole Source contract with Matrix Systems, Inc for the purchase of software and equipment maintenance support services, installation, integration, repair, upgrades, and replacement parts for the existing Matrix Security System currently installed throughout the Miami International Airport and General Aviation (GA) airports located at Kendall-Tamiami Executive Airport, Opa-locka Airport, Homestead General Aviation Airport, and Dade-Collier Training and Transition Airport will expire on September 30, 2012. MDAD and ISD/PMD have been working for months with the vendor in order to finalize a new long term contract. The negotiations have taken much longer than expected and were only recently finalized. The final long term contract must now be scheduled to go to Committee and BCC for final approval. In order to have uninterrupted continuous support until the final long term contract is approved, for this critical MIA security system, MDAD is requesting an emergency gap contract based on the newly negotiated terms and pricing. We are requesting a contract for a maximum period of 5 months or whenever the long term contract is approved and finalized.

Background/Need to Know:

Potential Issues:

Signature(s):

Neivy Garcia
Contact Person

305-876-8482

Bobbie Jones-Wilfork
Department Director Approval

Department of Procurement Management Use Only

Signatures(s):

Procurement Agent

Date

Procurement Supervisor

Date

Procurement Manager

Date

Division Director

Date

Revised 7/15/07
SECTION #3
EMERGENCY PURCHASES

__________________________  _______________________
Director                                Date

__________________________  _______________________
Vendor Assistance Section  Date

Attach: 1. Explanation of the emergency situation. 2. Written price quotation(s) including terms and conditions. 3. Vendor(s) Certificate of Insurance. 4. Copy of invoice(s).
### Section #3

**Emergency Purchases**

**Note to Departments:** Complete items marked with (►)

► **Requisition #:** ROAV1200042  
► **P.O. #:**  
► **BCC Date:**

► **Acquisition Date (Date Order Is Placed):** 10/01/2012

► **Title:** Matrix System Support

► **Description:** Repair/Parts/Upgrades and support services for the Matrix Security system at MIA and the GAA

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► **Term of Contract:**
- [ ] One  
- [ ] Two  
- [ ] Three  
- [ ] Four  
- [x] Five *Year(s)*  
- [ ] $Month(s)$  
- [ ] Contract Period From _____ to _____  
- [ ] Upon Completion * From _____ to _____  
- [ ] Upon Delivery * _____ Days A.R.O. (after Receipt of Order)

**Special Conditions:**
- [ ] Insurance Type  
- [ ] Performance/Payment Bond  
- [ ] Certificate of Competency  
- [ ] Living Wage Applies

**SBE Measures:**
- [x] None  
- [ ] Set Aside  
- [ ] Bid Preference  
- [ ] Goal  
- [ ] SBE  
- [ ] Micro Enterprise

**Review Committee Date:**  
**Item #:**

► **Number of Price Quotation(s): Requested:** _____  
**Received:** _____

Awarded To Low Bidder:  
- [ ] YES  
- [x] NO, If "NO", provide explanation in the Comments section

**Vendor:** Matrix Systems, Inc  
**Vendor:**

**Vendor:**

**Vendor:**

**Contract Value:** $600,000.00

**Did Local Preference affect the outcome of the Award?**
- [ ] YES  
- [x] NO, if "YES", provide detailed explanation in the "Comments" section

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- [ ] YES  
- [x] NO
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Department of Procurement Management Use Only

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