# DEPARTMENTAL INPUT

## CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

**Rev 1**

**New contract** [X]

**OTR**

**CO**

**SS**

**BW**

**Emergency**

**Previous Contract/Project No.**

**EC07-07-1**

**Re-Bid**

**Other**

() **(Government Access)**

**LIVING WAGE APPLIES:** YES [X] NO

**Requisition/Project No:** ROAV1400013

**TERM OF CONTRACT:** __ year with __ one-year options-to-renew

**Requisition/Project Title:** Solar Call Box Replacement

**Description:** Replacement of Solar Call Boxes at MDAD.

**User Department(s):** MDAV

**Issuing Department:** MDAV

**Contact Person:** Diana Olivari

**Phone:** 305-869-1267

**Funding Source:** Revenue Generating

**REVENUE GENERATING:**

## ANALYSIS

### Commodity/Service No:

### SIC:

#### Trade/Commodity/Service Opportunities

| Contract/Project History of Previous Purchases For Previous Three (3) Years |
| Check Here if this is a New Contract/Purchase with no Previous History |

| Contractor: |
| Small Business Enterprise: |
| Contract Value: |
| Comments: |

Continued on another page(s): Yes [X] No

## RECOMMENDATIONS

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**Basis of Recommendation:**

**Signed:** Anthony G. Wells

**Date to SBD:** 06/19/2014

**Date Returned to DPM:**
SECTION 2 - SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

The purpose of this solicitation is to purchase nineteen (19) solar call boxes for Miami Dade Aviation Department (MDAD). The solar call boxes will be installed by the supplier at various locations within the employee parking garage and the fuel farm to provide public safety for employees. The supplier will switch out the older units and replace them with newer units. The older units are to be returned to the warehouse located in the MIA parking garage by the supplier.

2.2 TERM OF CONTRACT: UPON COMPLETION

This contract shall commence upon the date of the purchase order and shall remain in effect until such time as the commodities, equipment and/or services acquired in conjunction with this Invitation to Bid, have been completed and accepted by the County's authorized representative and upon completion of the expressed and/or implied warranty periods.

2.3 OPTION TO RENEW

Not Applicable

2.4 METHOD OF AWARD: TO SINGLE LOWEST PRICED VENDOR IN THE AGGREGATE

Award of this contract will be made to the responsive, responsible vendor who submits an offer on all items listed in the solicitation and whose offer represents the lowest price when all items are added in the aggregate. If a vendor fails to submit an offer on all items, its overall offer may be rejected. The County will award the total contract to a single vendor.

2.5 PRICES: SHALL BE FIXED AND FIRM FOR TERM OF CONTRACT:

If the vendor is awarded a contract under this solicitation, the prices proposed by the vendor shall remain fixed and firm during the term of contract.

2.6 METHOD OF PAYMENT: LUMP SUM PAYMENT AFTER WORK IN COMPLETED

Upon completion and acceptance of the work required in conjunction with this contract, the vendor(s) shall submit one lump sum invoice that reflects the total value of the contract. This invoice shall be submitted to the County user department(s) that accessed the contract through a purchase order.

All invoices shall contain the following basic information:

A. Vendor Information:
   • The name of the business organization as specified on the contract between Miami-Dade County and vendor
   • Date of invoice
   • Invoice number
   • Vendor’s Federal Identification Number on file with Miami-Dade County
B. County Information:
   • Miami-Dade County Release Purchase Order or Small Purchase Order Number

C. Pricing Information:
   • Unit price of the goods, services or property provided
   • Extended total price of the goods, services or property
   • Applicable discounts

D. Goods or Services Provided per Contract:
   • Description
   • Quantity

E. Delivery Information:
   • Delivery terms set forth within the Miami-Dade County Release Purchase Order
   • Location and date of delivery of goods, services or property

F. Failure to Comply:
   Failure to submit invoices in the prescribed manner will delay payment.

2.7 **DELIVERY: DELIVERY SHALL TAKE PLACE OVER PHASED INTERVAL PERIODS**

The vendor shall deliver the equipment required in conjunction with this contract based on phase intervals. The initial delivery shall be for nineteen (19) units and shall take place within forty-five (45) calendar days after the date of the purchase order or other notice-to-proceed. Back order shall not be allowed.

All deliveries shall be made in accordance with good commercial practices, and all required delivery timeframes shall be adhered to by the vendor; except in such cases where the delivery will be delayed due to acts of God, strikes, or other causes beyond the control of the vendor. In these cases, the vendor shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

Should the vendor to whom the contract is awarded fail to deliver in the number of days as stated in its offer, the County reserves the right to cancel the contract on a default basis. If the contract is so terminated, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and to charge the incumbent vendor with any re-procurement costs. If the vendor fails to honor these re-procurement costs, the County may terminate the contract for default.

2.7 **ACCEPTANCE OF PRODUCT BY THE COUNTY**

The product(s) to be provided hereunder shall be delivered to the County and maintained if applicable to the contract, in full compliance with the specifications and requirements set forth in this contract. If a vendor-provided product is determined to not meet the specifications and requirements of this contract, either prior
to acceptance or upon initial inspection, the item will be returned, at the vendor's expense, to the vendor. The vendor shall not assess any additional charge(s) for any conforming action taken by the County under this clause.

2.8 WARRANTY SHALL BE TWO (2) Years:

A. Type of Warranty Coverage Required

In addition to all other warranties that may be supplied by the bidder, the bidder shall warrant its product and/or services against faulty labor and/or defective material for a minimum period of two (2) years after the date of acceptance of the labor, materials and/or equipment by the County. This warranty requirement shall remain in force for the full period identified above; regardless of whether the bidder is under contract with the County at the time of defect. Any payment by the County on behalf of the goods or services received from the bidder does not constitute a waiver of these warranty provisions.

B. Correction Defects Covered Under Warranty

The bidder shall be responsible for promptly correcting any deficiency, at no cost to the County, within fourteen (14) calendar days after the County notifies the bidder of such deficiency in writing. If the bidder fails to honor the warranty and/or fails to correct or replace the defective work or items within the period specified, the County may, at its discretion, notify the bidder, in writing, that the bidder may be debarred as a County bidder and/or subject to contractual default if the corrections or replacements are not completed to the satisfaction of the County within twenty-one (21) calendar days of receipt of the notice. If the bidder fails to satisfy the warranty within the period specified in the notice, the County may (a) place the bidder in default of its contract, and/or (b) procure the products or services from another vendor and charge the bidder for any additional costs that are incurred by the County for this work or items; either through a credit memorandum or through invoicing.

2.9 INTENTIONALLY OMITTED

2.10 SHIPPING TERMS: F.O.B. DESTINATION

All bidders shall quote prices based on F.O.B. Destination and shall hold title to the goods until such time as they are delivered to, and accepted by, an authorized County representative at MDAD.

2.11 EXEMPTION FROM CERTAIN CLAUSES

The contract to be awarded under this solicitation is for the purchase of equipment and minor installation. The awarded vendor may not be subjected to the following clause, as Inspector General and User Access Program.

2.12 PRE-BID SITE VISIT

A pre-bid tour will be held on ____________ at the MIA parking garage. This meeting is not mandatory, however, it is highly recommended that bidders attend this site visit.
SECTION 3 – TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK

The purpose of this solicitation is to procure nineteen (19) solar powered call boxes, associated installation and removal of existing legacy call boxes throughout Miami International Airport (MIA) for the Miami-Dade Aviation Department (MDAD).

Bidders are advised that an escort will be required for all work to be done at the MDAD fuel farm location within MIA. Please refer to Section 1.45 as additional security requirement might be required to work in a security sensitive area.

3.2 GOODS / SERVICES TO BE PROVIDED

The Successful Bidder shall be required to provide Solar Powered Call Boxes to include the following:

- Model A1410, Self-Standing (10 feet tall by 14.5 inches wide and 7 inches deep)
- 20 Watt Solar Panel
- 33 AH Battery-12V
- CP185 MOTOROLA RADIO (Needs To Interface With MDAD 400MHz Radio System)
- 2 Year Warranty

3.2.2 INSTALLATION SERVICE REQUIREMENTS

The Successful Bidder shall remove the existing call boxes and perform installation of the new solar powered call boxes in the designated areas indicated by MDAD. Installation services shall consist of removing the existing call boxes by unbolting them from the existing pad (21.5 inches wide by 14.75 inches) and replacing the new solar call box by bolting the new call box in the same location as the removed unit. The Successful Bidder is then to bring the removed old callboxes back to a warehouse located within the MIA parking garage.

Successful Bidder must install and configure a 400 MHz radio in each call box. The radio must transit and receive on MDAD’s radio repeater. The repeater and radios used for the callboxes need to be programmed for the following frequencies: Transmit at 473.4125 Mega Hertz and Receive at 470.4125 Mega Hertz and the P. L. Code is 233.5