DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New contract □ OTR □ CO □ SS □ BW □ Emergency □
Re-Bid □ Other X □
LIVING WAGE APPLIES: YES □ NO □
Requisition/Project No: ROAV189017
TERM OF CONTRACT: 0 years with 0 , option-to-renew (one-time purchase)
Requisition/Project Title: Police Based, Administrative, Utility Vehicles, Trucks and Vans
Description: The vendor will provide new 2016 tow trucks as particularly specified in the Letter of Agreement.
User Department(s): Aviation
Issuing Department: ISD/PM
Contact Person: Robin Webb
Contact Person Phone: 305-375-4386
Estimated Cost: $52,912
Funding Source: Proprietary Funds

ANALYSIS

Commodity/Service No: 070-53
SIC:

Trade/Commodity/Service Opportunities

Contract/Project History of Previous Purchases For Previous Three (3) Years
Check Here X □ if this is a New Contract/Purchase with no Previous History

EXISTING 2ND YEAR 3RD YEAR
Contractor: N/A N/A N/A
Small Business Enterprise: N/A N/A N/A
Contract Value: N/A N/A N/A
Comments: 

Continued on another page (s): Yes □ NO □

RECOMMENDATIONS

<table>
<thead>
<tr>
<th>SBE</th>
<th>Set-Aside</th>
<th>Sub-Contractor Goal</th>
<th>Bid Preference</th>
<th>Selection Factor</th>
</tr>
</thead>
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</tbody>
</table>

Basis of Recommendation: The Miami-Dade Aviation Department wishes to access the Florida Sheriff’s Association contract to purchase two tow trucks

Signed: [Signature] Date to DBD: 2-18-15
Date Returned to DPM: 

Page 1 of 1

2/18/2015
BID AWARD ANNOUNCEMENT

14-22-0904

Effective Dates:
October 1, 2014–September 30, 2015

POLICE RATED, ADMINISTRATIVE, UTILITY VEHICLES, TRUCKS & VANS

Participating Sheriffs Offices & Local Governmental Agencies of the State of Florida

Coordinated By

The Florida Sheriffs Association
& Florida Association of Counties

Florida Sheriffs Association

FLORIDA ASSOCIATION OF COUNTIES

All About Florida
DATE: October 1, 2014

TO: ALL PROSPECTIVE PARTICIPANTS

FROM: Steve Casey Becky Keilor Peggy Goff Drew Terpak
   Executive Director Bid Coordinator Assistant Executive Director Business Operations Manager

RE: POLICE RATED, ADMINISTRATIVE, UTILITY VEHICLES, TRUCKS & VANS
BID NO.: 14-22-0904

We are pleased to announce that the Florida Sheriffs Association and the Florida Association of Counties has successfully conducted its 22nd statewide competitive bid for vehicles which includes police rated, administrative, motorcycles, utility vehicles, trucks & vans. This contract is effective beginning October 1, 2014 through September 30, 2015, as long as vehicles are available through fleet.

Bids will be extended and guaranteed to any and all units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/cr police agencies, other local public or public safety agencies or authorities within the State of Florida. In addition, bids will be extended and guaranteed to any other entities approved by manufacturers to participate in this contract.

In order to ensure quality service for our user agencies, we are requesting each of you to notify the Florida Sheriffs Association regarding any problems encountered in working with the awarded dealers. Any issues, including but not limited to, receipt of confirmation of order, delivery problems and communication problems, should be reported to us by e-mail at dterpak@flsheriffs.org. This information will be considered in future bid awards in order to ensure that agencies are receiving the level of service required of dealers who wish to participate in this program.

All interested parties who wish to purchase from this contract may do so by following these simple procedures:

ORDERING INSTRUCTIONS

1. Contact the awarded dealership listed in the zone from which you wish to purchase and advise them of your interest to purchase from Bid No. 14-22-0904. They will assist you with the placement of your order and answer any questions you may have regarding the
February 11, 2015

Mr. Richard Tackett  
Duval Motor Company dba Duval Ford  
1616 Cassat Avenue  
Jacksonville, FL 32210

Re: Florida Sheriff's Association Contract No. 14-22-0904, Police Rated, Administrative, Utility Vehicles, Trucks & Vans

Dear Mr. Tackett:

Miami-Dade County, hereinafter referred to as the County, would like to access the above mentioned contract with Duval Motor Company dba Duval Ford (hereinafter referred to as the "Contractor") for the purchase of the two (2) vehicles listed below for the Miami-Dade Aviation Department (MDAD). Prior to issuing a purchase order, the County requires acceptance with regards to the following:

1. The Contractor shall provide the following vehicles to the County and will be paid in accordance with the pricing below:

<table>
<thead>
<tr>
<th>Department</th>
<th>Description</th>
<th>Options</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Total Price (Qty x Unit Price)</th>
</tr>
</thead>
<tbody>
<tr>
<td>MDAD</td>
<td>2016 Ford F-450 Super Cab, Model F4G</td>
<td>Spec #55</td>
<td>2</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td>Options:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Limited slip axle</td>
<td>X4N</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Power Equipment Group</td>
<td>90L</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Extra Heavy Service Suspension</td>
<td>67X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Operator Controlled Regeneration</td>
<td>98R</td>
<td></td>
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<tr>
<td></td>
<td>Third Key</td>
<td>SZP</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>PTO Provision</td>
<td>62R</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Qualified Ship through Modifier</td>
<td>31B31V</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>4 Corner Strobes</td>
<td>WVTX</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Whelen Model S2FSA1 Premium</td>
<td>WPLB</td>
<td></td>
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<tr>
<td></td>
<td>Liberty All LED Light Bar</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Classic Dynamic two body with recessed tail lights, push bumper installed with Tex Deck, no grill guard, clutch pump kit installed, upfit switch panel, fold down light bracket, LED lower work lights, 2 electrical boxes at rear to control all functions, poster cable kit, 4.80 dollies with aluminum axles and brackets installed, 5000 go jacks installed in box, motorcycle attachment, factory installed, paint and undercoat body</td>
<td>701BDW</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Interior Color: Steel</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Exterior Color: Cxford White</td>
<td></td>
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</tr>
</tbody>
</table>

GRAND TOTAL $
2. SHIPPING TERMS, DELIVERY AND PAYMENT

Prices are F.O.B. Destination and the Contractor shall hold title to the goods until such time as they are delivered to and accepted by Miami-Dade County Internal Services Department. Deliveries are authorized at the following address between the hours of 8:00 A.M. to 2:00 P.M. weekdays. Contact William Thommes at (305) 273-4127, twenty-four (24) hours prior to delivery for all vehicles going to the County:

Miami-Dade County Internal Services Department
Fleet Management Division
New Car Get Ready Facility
6100 SW 87th Avenue
Miami, Florida 33173

In no case shall delivery be later than 120 days from the date that County orders the equipment. All deliveries are to be made in accordance with good commercial practice. All equipment shall be delivered in full compliance with the contract requirements, and must be in excellent condition and ready to work. Upon verification of compliance with these requirements, the County will accept the delivered equipment.

The County will issue payment after completion of items (a) and (b) below:

a) All delivered units are successfully inspected for compliance with all requirements and accepted (including delivery of the required manuals as specified below), by the County.

b) All documentation described in the Purchase Order has been received as stipulated therein. The language that will appear in the Purchase Order is:

c) Application for Certificate of Title and/or Vehicle Registration (HSMV-8040), Certification of Motor Vehicle Sale Tax Exemption (MVC Form DR-41A), Motor Vehicle Dealer Title Reassignment Supplement (DHSMV 82994), Manufacturer's Statement of Origin To A Motor Vehicle and Service Policy shall be made out in the name of:

Miami Dade County, Florida
2225 N W. 72nd Avenue
Miami, Florida 33122

These documents must be dated to coincide with the delivery of the equipment, send all papers to:

Internal Services Department
Administrative and Business Services Division
Capital Inventory Section
2225 N W. 72nd Avenue
Miami, Florida 33122

d) All documents must be properly filled out and completed, signed and notarized by an authorized individual with no strike-overs on any documents. Non-compliance will result in payment delays.

The invoice is to be made out to the name of the department as indicated on the Purchase Order and mailed to the same address as shown on the Purchase Order.

3. METHOD OF PAYMENT: The Contractor shall submit an invoice to Miami-Dade County as indicated herein:

The date of the invoice shall not exceed thirty (30) calendar days from the delivery of the items. Under no circumstances shall the invoice be submitted in advance of the delivery and acceptance of the items. In addition to the general invoice requirements set forth below, the invoice shall reference the corresponding delivery ticket, unit serial numbers and the packing slip number that was signed by an authorized representative of Miami-Dade Water and Sewer Department at the time the items were delivered and accepted.

In order for the County to provide payment, the Contractor shall submit a fully documented invoice that provides certain basic information.
All invoices shall contain the following basic information:

I. Contractor Information:
   • The name of the business organization as specified on the contract between Miami-Dade County and the Contractor
   • Date of invoice
   • Invoice number
   • The Contractor’s Federal Identification Number on file with Miami-Dade County

II. County Information:
   • Miami-Dade County Release Purchase Order or Small Purchase Order Number

III. Pricing Information:
   • Unit price of the goods provided
   • Extended total price of the goods
   • Applicable discounts

IV. Goods Provided per Contract:
   • Description
   • Quantity

V. Delivery Information:
   • Delivery terms set forth within the Miami-Dade County Release Purchase Order
   • Location and date of delivery of goods

Invoices and associated back-up documentation shall be submitted in duplicate by the Contractor to the County as follows:

Miami Dade County Water and Sewer
Fleet Management Section
Attn: Calvin Tullis
3071 SW 38th Avenue
Miami, Florida 33146
Email: ctulli@miamidade.gov

OR

Miami-Dade County Aviation Department
Accounts Payable
PO Box 526624
Miami, Florida 33152-6624
Email: ngarcia@miami-airport.com

4. Pursuant to County Ordinance No. 03-2, the Contractor will grant access to the Commission Auditor to all financial and performance related records, property, and equipment purchased in whole or in part with government funds.

If you have questions please contact Tracey Jones at (305) 375-4803.

By: __________________________

Name: _________________________

Title: __________________________

Date: __________________________

Attest: _________________________

Corporate Seal/Notary

Attachment: Affidavit
Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Federal Employer Identification Number (FEIN):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract Title:</td>
<td></td>
</tr>
</tbody>
</table>

### Affidavits and Legislation/ Governing Body

<table>
<thead>
<tr>
<th>1. Miami-Dade County Ownership Disclosure</th>
<th>6. Miami-Dade County Vendor Obligation to County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sec. 2-8.1 of the County Code</td>
<td>Section 2-8.1 of the County Code</td>
</tr>
<tr>
<td>County Ordinance No. 90-133, amending Section 2-8.1(d)(2) of the County Code</td>
<td>Article 1, Section 2-8.1(j) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code</td>
</tr>
<tr>
<td>Section 2-8.1.2(b) of the County Code</td>
<td>Article V of Chapter 11 of the County Code</td>
</tr>
<tr>
<td>Article 1, Section 2-8.1.5, Resolution R182-00 amending R-385-95</td>
<td>Section 2-8.9 of the County Code</td>
</tr>
<tr>
<td>5. Miami-Dade County Debarment Disclosure</td>
<td>10. Miami-Dade County Domestic Leave and Reporting</td>
</tr>
<tr>
<td>Section 10.38 of the County Code</td>
<td>Article 8, Section 11A-60 11A-67 of the County Code</td>
</tr>
</tbody>
</table>

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Printed Name of Affiant                  Printed Title of Affiant       Signature of Affiant

Name of Firm

Address of Firm                                      State

Date

Zip Code

### Notary Public Information

Notary Public - State of ___________________________  County of ___________________________

Subscribed and sworn to (or affirmed) before me this ___________________________ day of, 20 ________________________

by ___________________________  He or she is personally known to me □  or has produced identification □

Type of identification produced ___________________________

Signature of Notary Public

Print or Stamp of Notary Public

Expiration Date

Serial Number

Notary Public Seal
FAIR SUBCONTRACTING PRACTICES  
(Ordinance 97-35)

In compliance with Miami-Dade County Ordinance 97-35, the Bidder shall submit with the bid proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors in accordance with Section 1, Paragraph 1.15

☐ NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

______________________________    ________________________
Signature                           Date
SUBCONTRACTOR/SUPPLIER LISTING  
(Miami-Dade County Code Sections 2-8.1, 2-8.8 and 10-34)

Name of Proposer: ______________________ FEIN No. ______________________

In accordance with Sections 2-8.1, 2-8.8 and 10.34 of the Miami-Dade County Code, this form must be submitted as a condition of award by all Proposers on County contracts for purchase of supplies, materials or services, including professional services which involve expenditures of $100,000 or more, and all Proposers on County or Public Health Trust construction contracts which involve expenditures of $100,000 or more. The Proposer who is awarded this contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. The Proposer should enter the word "NONE" under the appropriate heading of this form if no subcontractors or suppliers will be used on the contract and sign the form below.

In accordance with Ordinance No. 11-90, an entity contracting with the County shall report the race, gender and ethnic origin of the owners and employees of all first tier subcontractors/suppliers. In the event that the recommended Proposer demonstrates to the County prior to award that the race, gender, and ethnic information is not reasonably available at that time, the Proposer shall be obligated to exercise diligent efforts to obtain that information and provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract.

(Please duplicate this form if additional space is needed.)

<table>
<thead>
<tr>
<th>Business Name and Address of First Tier Subcontractor/Subconsultant</th>
<th>Principal Owner</th>
<th>Scope of Work to be Performed by Subcontractor/Subconsultant</th>
<th>Principal Owner (Enter the number of male and female owners by race/ethnicity)</th>
<th>Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Gender Race/Ethnicity</td>
<td>Gender Race/Ethnicity</td>
</tr>
<tr>
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<td></td>
<td></td>
<td>M F White Black Hispanic Asian/Pacific Islander Native American/Navajo Alaskan Other</td>
<td>M F White Black Hispanic Asian/Pacific Islander Native American/Navajo Alaskan Other</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Business Name and Address of First Tier Direct Supplier</th>
<th>Principal Owner</th>
<th>Supplies/ Materials/Services to be Provided by Supplier</th>
<th>Principal Owner (Enter the number of male and female owners by race/ethnicity)</th>
<th>Employee(s) (Enter the number of male and female employees and the number of employees by race/ethnicity)</th>
</tr>
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</tr>
</tbody>
</table>

☐ Mark here if race, gender and ethnicity information is not available and will be provided at a later date. This data may be submitted to contracting department or on-line to the Small Business Development Division of the Internal Services Department at [https://www.research.net/s/mdc-subcontractor-cemographics](https://www.research.net/s/mdc-subcontractor-cemographics). As a condition of final payment, Proposer shall provide subcontractor information on the Subcontractor Payment Report Sub 200 form which can be found at [http://www.miamidade.gov/business/library/forms/subcontractors-payment.pdf](http://www.miamidade.gov/business/library/forms/subcontractors-payment.pdf).

I certify that the representations contained in this Subcontractor/Supplier listing are to the best of my knowledge true and accurate.

<table>
<thead>
<tr>
<th>Signature of Proposer</th>
<th>Print Name</th>
<th>Print Title</th>
<th>Date</th>
</tr>
</thead>
</table>