DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☐ New  ○ OTR  ○ Sole Source  ☐ Bid Waiver  ☒ Emergency  Previous Contract/Project No.
Contract
☐ Re-Bid  ☐ Other:

LIVING WAGE APPLIES:  □ YES  □ NO

Requisition No./Project No.:  RQAV1500019
TERM OF CONTRACT  YEAR(S) WITH  YEAR(S) OTR

Requisition/Project Title:  Switchgear Failure Repairs

Description:  Major electrical short that affected the main chiller plant located at bldg. #3099, which left several critical pieces of equipment without power. The plant’s ability to maintain comfortable temperatures inside the terminal is currently marginal

Issuing Department:  Aviation  Contact Person:  Neivy Garcia  Phone:  305-876-8482

Estimate Cost:  $75,000
Funding Source:  GENERAL  FEDERAL  OTHER  Proprietary

ANALYSIS

Commodity Codes:  90939

Contract/Project History of previous purchases three (3) years
Check here □ if this is a new contract/purchase with no previous history.

EXISTING  2ND YEAR  3RD YEAR

Contractor

Small Business Enterprise:

Contract Value:
Comments:

Continued on another page(s):  □ Yes  □ No

RECOMMENDATIONS

SBE
Set-aside  Sub-contractor goal  Bid preference  Selection factor

Basis of recommendation:

Signed:  Yuly Chaux-Ramirez

Date sent to SBD: 3/31/15

Date returned to DPM:  

Revised April 2003
SECTION #3
EMERGENCY PURCHASES

RESOLUTION

*BCC DATE:__________________

Living Wage Applies: Yes ☐ No ☐

REQUISITION NUMBER: RQAV1500019 P.O. NUMBER: ____________

ACQUISITION DATE: 2/27/2015 (date order placed)

Title: Switchgear Failure Repairs Commodity #: 909-39

Description: * Major electrical short that affected the main chiller plant located at bldg. #3099, which left several critical pieces of equipment without power. The plant’s ability to maintain comfortable temperatures inside the terminal is currently marginal.

Purpose: * To restore power and repair shorted switchgear that caused power failure to main chiller plant at bldg. #3099.

Department(s) Allocation(s)
Aviation $75,000.00

Special Conditions: *
□ Insurance Type □ Performance/Payment Bond
□ Certificate of Competency □ Termination Language
□ Set Aside □ BBE □ HBE □ WBE
□ Bid Preference □ BBE □ HBE □ WBE
□ Goal □ BBE □ HBE □ WBE
□ CSBE Level ____________ □ Local Preference
□ Other: ____________________________ Review Committee Date: ____________

Number of Price Quotation(s): * Requested: ____ Received: ____

1 of 3
SECTION #3
EMERGENCY PURCHASES

Awarded To Low Bidder: * □ YES □ NO
Vendor(s): * Fisk Electric

Value of Contract: * $

Justification: * MDAD is declaring an emergency due to a major electrical short that affected the main chiller plant located at bldg. #3099, which left several critical pieces of equipment without power. The plant’s ability to maintain comfortable temperatures inside the terminal is currently marginal. Maintenance Management authorized the contact of an industrial electrical contractor February 27, 2015 at 1:00 am to commence emergency repairs to the MIA main chiller plant. The only industrial electrical contractor able to respond at the time was Fisk Electric. They were given verbal instructions to mobilize and meet with Maintenance staff early that morning on site. During the meeting Maintenance gave them a verbal work scope of which was outlined on an email. The contractors found an alternate power source within the electrical system of the plant to connect to and are actively engaged in performing the emergency repair portion of the work scope.

(Attach Additional Sheets If Necessary)

Signature(s):

Neivy Garcia
Contact Person

(305) 876-8482
Telephone

Department Director Approval

Department of Procurement Management,
Bids and Contracts Division Use Only

Signatures(s):

Procurement Agent

Procurement Supervisor

Date

Date
SECTION #3
EMERGENCY PURCHASES

Procurement Manager __________________________ Date ________________

Bids and Contracts Division Director __________________________ Date ________________

Vendor Assistance Section __________________________ Release Date ________________

Instructions for Completion:

Attach: 1. Explanation of the emergency situation.
2. Written price quotation(s) including terms and conditions.
3. Vendor(s) Certificate of Insurance
4. Copy of invoice(s).

Items marked with an asterisk (*) to be completed by the Department of Procurement Management,
Bids & Contracts Division

3 of 3
REQ ID      : RQAV1500019    DOC TYPE: ER DUE DATE: 04/30/2015 INTF TYPE: RQ
ACTION IND: A           REQ/JT : R      EFF DTE : 03/03/2015    WHSE : 
DEPARTMENT: AV51        AVIATION DEPARTMENT     CHANGE NO: 
CONTACT       : NEIVY GARCIA    STATUS: APPR
TELEPHONE : 305 876-8482    EXT.      NOTE PAD: Y (Y/N)    CREATE: 03/03/15
REQUISITION TOTAL : 75,000.00    UPDATE: 03/03/15
REQ NET TOTAL : 75,000.00    POST : 
WORKORDER ID :            TRADE TYPE :       SPND : N
CONTRACT ID : 
REQ TITLE      : SWITCHGEAR FAILURE REPAIRS
RECOMMENDED VENDOR : 
BLANKET PO ID/SCHED: /    TERMS ATTACHED : N (Y/N)
BUYER ID : 000    SPLIT CAPABILITY : Y (Y/N)
DISTRIBUTION METHOD: S CREDIT INDICATOR : N    QUOTES : N (Y/N)
SFX INDEX SUBOBJ USERCODE PROJECT PRJDTL GRANT GRNTDTL PERCENT
01 AVADPICS 43510

F1-HELP F2-SELECT F3-DELETE F4-PRIOR F5-NEXT F6-VIEW DOC
F7-ADDRESS F8-OTHER KEY F9-LINK F10-SAVE F11-VW ACCT F12-QUOTE
E237 - REQUISITION IS SUBMITTED FOR APPROVAL PROCESSING
**REQUISITION ID:** RQAV:500019  **LINE NO:** 001  **BPO LN:**  **BUYER:** 000

**COMMODITY:** 909-39  **ELECTRICAL SERVICES:** HEATING AND COOLING

**QUANTITY:** 1.00  **STATE TAX:**  

**PURCHASE U/M:** LO  **UNIT COST:** 75,000.0000

**EST TOTAL COST:** 75,000.00

**BLOCK FUNCTION:** (SPEC ID TO COPY, ISRT, DLET, DUP)

**SPECIFICATION INFO**  

**BLOCK 001 OF 001**

EPO IS FOR VENDOR TO ESTABLISH TEMPORARY POWER TO THE EQUIPMENT THAT WAS CUT OFF BY THE POWER FAILURE. CONTRACTOR WILL DO A DIAGNOSTIC SURVEY OF THE DOWN ELECTRICAL CIRCUIT & SWITCHGEAR TO DETERMINE THE ROOT CAUSE OF FAILURE. CONTRACTOR WILL PREFORM PERMANENT REPAIRS, INCLUDING THE PURCHASE OF REPLACEMENT PARTS & MATERIALS NECESSARY TO RESTORE ALL THE CHILLER PLANT EQUIPMENT AFFECTED TO FULL OPERATIONAL STATUS.

**SPEC IDS:**

F1-HELP  F2-SELECT  F3-DELETE  F4-OTHER KEY  F5-NEXT  F6-VW DOC
F7-PR BLK  F8-NX BLK  F9-LINK  F10-SAVE  F11-VW ACCT
E494 - COMMODITY ON BPO, PRESS FF10 TO REPLACE THE RECORD
REQUISITION ID: RQAV1500019  SWITCHGEAR FAILURE REPAIRS
LINE NO: 000

<table>
<thead>
<tr>
<th>S</th>
<th>S/B QTY</th>
<th>ADDR CD</th>
<th>ADDRESS</th>
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| B | 0.00    | AVB01   | PO BOX 526624
    |         |         | MIAMI    |
|   |         |         | FL 331526624 |
| S | 0.00    | AVD08   | 4331 NW 22 ST
    |         |         | BLDG 3040 PURCHASING |
|   |         |         | MIAMI    |
|   |         |         | FL 33122  |
MAJOR ELECTRICAL SHORT THAT AFFECTED THE MAIN CHILLER PLANT LOCATED AT BLDG. #3099, WHICH LEFT SEVERAL CRITICAL PIECES OF EQUIPMENT WITHOUT POWER. THE PLANT'S ABILITY TO MAINTAIN COMFORTABLE TEMPERATURES INSIDE THE TERMINAL IS CURRENTLY MARGINAL. THE PURPOSE OF THIS EPO IS TO RESTORE POWER AND REPAIR SHORTED SWITCHGEAR THAT CAUSED POWER FAILURE TO MAIN CHILLER PLANT AT BLDG. #3099.