



Small Business Development Division Project Worksheet

Project/Contract Title: LIQUID WASTE HANDLING SERVICES (LIFT STATION PUMP-OUT)
Project/Contract No: RQAV1600008
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$35,000.00
Description of Project/Bid: To establish a contract to provide liquid waste handling services.

Received Date: 11/19/2015

Funding Source:
 GENERAL FUNDS

Resubmittal Date(s):

Contract Measures Recommendation		
Measure	Program	Goal Percent
No Measure	SBE/GS	

Reasons for Recommendation

An analysis of Implementing Order 3-41, as well as an analysis of the factors contained in the project package indicates a No Measure is appropriate for this contract due to a Bid Waiver for an emergency GAP purchase order. Carlos Rivero Plumbing & Septic Tank Contractor, Inc. has been designated to provide liquid waste handling services in order to maintain normal operations at Miami International Airport until a new contract is established. As of 9/30/2015, there are three (3) SBE/GS firms certified in the commodity code below.

Commodity Code: 89066-Sewer Lift Stations And Parts

Small Business Contract Measure Recommendation				
Subtrade	Cat. SBE/GS	Estimated Value	% of Items to Base Bid	Availability
Total				

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	_____		_____
	SBD Director		Date



SECTION #3
EMERGENCY PURCHASES

RESOLUTION

*BCC DATE:

Requisition Number
Revised

RGAV1600008

Living Wage Applies: Yes No

REQUISITION NUMBER: ~~RGAV1500036~~ P.O. NUMBER:

ACQUISITION DATE: 09/08/2015
(date order placed)

Title: Liquid Waste Handling Services (Lift Station Pump-out)

Commodity: 890-66

Description: * Emergency GAP Purchase Order for liquid waste handling services.

Purpose: * Retain the services for liquid waste handlings in order maintain normal operations in Miami International Airport until the new contract is established.

Department(s)	Allocation(s)
Aviation	\$ 35,000.00
	\$

Term of Contract: * One Two Three Four Five *Year(s)
 1 Month(s)
 Period * From _____ to _____
 Upon Completion *
 Upon Delivery * _____ Days A.R.O. (After Receipt of Order)

Special Conditions: * Insurance Type _____
 Performance/Payment Bond
 Certificate of Competency
 Termination Language:

Set Aside BBE HBE WBE
 Bid Preference BBE HBE WBE
 Goal BBE HBE WBE
 CSBE Level _____
 Local Preference
 Other: _____

Review Committee Date: _____

Number of Price Quotation(s): * Requested: _____ Received: _____

Awarded To Low Bidder: * YES NO



**SECTION #3
EMERGENCY PURCHASES**

Vendor(s): * Carlos Riveró Plumbing & Septic Tank

Contract: *

Signature(s):

Neivy Garcia
Department Liaison - Division Director

9/10/15
Date

(305) 876-8482
Telephone

Barbara Jimenez
Department Director Approval

9/16/15
Date

**Department of Procurement Management,
Bids and Contracts Division Use Only**

Signatures(s):

Procurement Agent

Date

Procurement Supervisor

Date

Procurement Manager

Date

Bids and Contracts Division Director

Date

Vendor Assistance Section

Release
Date

Instructions for Completion:

- Attach:
1. Explanation of the emergency situation.
 2. Written price quotation(s) including terms and conditions.
 3. Vendor(s) Certificate of Insurance
 4. Copy of Invoice(s).



SECTION #3 EMERGENCY PURCHASES

Items marked with an asterisk (*) to be completed by the Department of Procurement Management, Bids & Contracts Division

JUSTIFICATION:

Miami International Airport currently operates about 100 lift stations and grease traps. In order to maintain normal operations and a safe healthy environment these lift stations must be pumped out weekly. In order to do this, the department relies on the Liquid Waste Handling contracts. Currently the contract has expired. (Ref: 9039-4/14-4)

These lift stations handle the liquid waste from the sewage and grease traps for all public space, tenant, concessions, employees, and passenger areas. Not maintaining the proper safe levels of liquid waste in the lift stations will result in service disruption and an unhealthy, unsafe hazard situation. Therefore MDAD must keep uninterrupted schedule for these services until the new replacement contract is established.

Taylor, Coralee (ISD)

From: Johnson, Laurie (ISD)
Sent: Thursday, November 19, 2015 3:01 PM
To: Taylor, Coralee (ISD)
Subject: FW: DBD DEPARTMENT INPUT.doc
Attachments: DBD DEPARTMENT INPUT RQAV1600008.doc; Section 3 Emergency Purchase and Justification Revised.pdf

Coralee,

Please review the email below and process.

Thanks

Laurie Johnson, SBD Section Chief
Internal Services Department
Small Business Development
111 NW 1st Street #19 Floor, Miami, FL 33128
Phone No. 305-375-3121 / Fax No. 305-375-3160

<http://www.miamidade.gov/smallbusiness>


"Delivering Excellence Every Day"

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.

Please consider the environment before you print this email

From: Julien, Linda (ISD)
Sent: Thursday, November 19, 2015 2:50 PM
To: Johnson, Laurie (ISD)
Subject: RE: DBD DEPARTMENT INPUT.doc

Hello Laurie,

A while back I sent you an emergency purchase document for SBD measures. The requisition number has been updated by the user department. The previous requisition number is RQAV1500036 and the **new requisition number** is **RQAV1600008**. Please update your records while providing SBD measures if at all applicable. The documents are attached for your review. Thank you in advance!

Kind Regards,

Linda Julien, MPA
Procurement Contracting Officer
Miami-Dade County Internal Services Department
Procurement Management Services Division

111 NW 1st Street, Suite 1300, Miami, Florida 33128
305-375-2179 Phone 305-375-4407 Fax



Please consider the environment before printing this email.

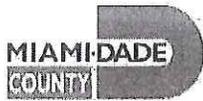
Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. Email messages are covered under such laws and thus subject to disclosure.

From: Julien, Linda (ISD)
Sent: Tuesday, September 29, 2015 1:59 PM
To: Johnson, Laurie (ISD) <LAURIE@miamidade.gov>
Subject: DBD DEPARTMENT INPUT.doc

Good afternoon Laurie,

Please review the attached documents for SBD measures if at all applicable. Thank you in advance!

Linda Julien



Small Business Development Division Project Worksheet

Project/Contract Title: LIQUID WASTE HANDLING SERVICES (LIFT STATION PUMP-OUT)
 Project/Contract No: RQAV1500036
 Department: INTERNAL SERVICES
 Estimated Cost of Project/Bid: \$35,000.00
 Description of Project/Bid: To establish a contract to provide liquid waste handling services.

Received Date: 09/29/2015

Funding Source:
GENERAL FUNDS

Resubmittal Date(s):

Contract Measures Recommendation		
Measure	Program	Goal Percent
No Measure	SBE/GS	

Reasons for Recommendation

An analysis of Implementing Order 3-41, as well as an analysis of the factors contained in the project package indicates a No Measure is appropriate for this contract due to a Bid Waiver for an emergency GAP purchase order. Carlos Rivero Plumbing & Septic Tank Contractor, Inc. has been designated to provide liquid waste handling services in order to maintain normal operations at Miami International Airport until a new contract is established. As of 9/30/2015, there are three (3) SBE/GS firms certified in the commodity code below.

Commodity Code: 89066-Sewer Lift Stations And Parts

Small Business Contract Measure Recommendation				
Subtrade	Cat. SBE/GS	Estimated Value	% of Items to Base Bid	Availability
Project # was changed				
Total				

Living Wages: YES NO

Responsible Wages: YES NO

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION			
Tier 1 Set Aside _____	Tier 2 Set Aside _____		
Set Aside _____	Level 1 _____	Level 2 _____	Level 3 _____
Trade Set Aside (MCC) _____	Goal _____	Bid Preference _____	
No Measure _____	Deferred _____	Selection Factor _____	
CWP _____	 SBD Director		10/7/15 Date



BUSINESS & PROFESSIONAL DEVELOPMENT DIVISION
ASSIGNMENTS/CORRESPONDENCE

FROM: Tyrone White

DATE: October 5, 2015

Request for Approval

Signature and Date of Approval

- Laurie Johnson
- Veronica Clark
- Gary Hartfield

10/8/15

10/7/15

COMMENTS

Project Worksheet: Project No. RQAV1500036

LIQUID WASTE HANDLING SERVICES (LIFT STATION PUMP-OUT)

Logged out by

Date

W

