

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New OTR Sole Source Bid Waiver Emergency Previous Contract/Project No. SS6976-4
 Contract
 Re-Bid Other Legacy LIVING WAGE APPLIES: YES NO
Requisition No. Project No.: RQAV1600031 TERM OF CONTRACT 3 YEAR(S) WITH 0 YEAR(S) OTR

Requisition /Project Title: Infor Software Maintenance and Support

Description: This request to establish a term contract to provide the ongoing maintenance/support to MDAD.

Issuing Department: Internal Services Contact Person: Dakota Thompson Phone: 305-375-2356
Estimate Cost: \$179,057 Funding Source: GENERAL FEDERAL OTHER Proprietary

ANALYSIS

Commodity Codes:	<u>92045</u>		
Contract/Project History of previous purchases three (3) years Check here <input type="checkbox"/> if this is a new contract/purchase with no previous history.			
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
Contractor:	<u>Infor (US) Inc.</u>		
Small Business Enterprise:			
Contract Value:	<u>\$179,057</u>	<u>\$</u>	<u>\$</u>

Comments: _____

Continued on another page (s): YES NO

RECOMMENDATIONS

	Set-aside	Sub-contractor goal	Bid preference	Selection factor
SBE				

Basis of recommendation: _____

Signed: Dakota Thompson Date sent to DBD: May 10, 2016
Date returned to DPM: _____

**NON-COMPETITIVE REVIEW
SUMMARY**

Action: Legacy Contract Request

Requisition#: RQAV1600031

Title: Infor Software Maintenance and Support Services

Committee/Committee Date: N/A

Projected BCC Date: N/A

Purpose of the Acquisition: To purchase ongoing software, maintenance and support services for the existing legacy security badge system utilized by the Miami-Dade Aviation Department (MDAD).

Recommended Action: Establish a legacy contract with Infor for continued software, maintenance and support services of the existing Infor Security Badge System.

Contract Term: Three-years

Contract Amount: \$ 179,057 for the three year term

Background:

The Miami-Dade Aviation Department (MDAD), Information Systems Division (ISD) uses Infor (formerly Extensity; Geac; Millennium) software to support MDAD's legacy Security Badge System (System). The System encompasses all aspects of Aviation's security badging process: (Customs and TSA Vetting, Fingerprints, Security Badge, and Matrix & Honeywell Access Control Interfaces). The System has been used to support MDAD's legacy application software systems for over 25+ years and is used to badge over 33,000+ users at MIA. The System runs in the MDAD production and test environments on the MIAPROD and MIATEST IBM AIX systems.

MDAD is requesting a three year term agreement be established for the provision of annual ongoing software maintenance support services for the System. MDAD is in the process of phasing out the use of this System and moving it to other platforms while preparing specifications for competition of a new solicitation for an off-the-shelf commercially available badging system that can meet the needs of MDAD. As such, there continues to be at least a two-three year transition period in which we will need to support the System as a bridge until this last application is moved off that platform. Once this occurs, the existing System will be retired.

Recommendation:

Infor is the developer and sole proprietor of the software application and the only vendor that can provide the required maintenance and support services for this legacy System. Authorization is requested to establish a legacy contract with Infor for MDAD to obtain ongoing software maintenance and support services for the existing Infor software system. Approval of the legacy contract will provide continuity of services and ensure no disruption to the use of the proprietary software provided by this firm.

Dakota Thompson

Procurement Contracting Officer

5/9/2016

Date



Procurement Division

TRACKING DOCUMENT

DATE:	11/17/2015
SUBJECT:	Infor – Millennium maintenance renewal
BACKGROUND:	The current Sole Source contract with Infor for the maintenance of the existing legacy security badge system will expire on 01/31/2016. Although we are currently working on a solicitation to replace this system, we are requesting a renewal of 3 years to give us time to complete the purchasing process for the replacement system, as well as for the transition period until we can completely move off this platform.
RECOMMENDATION:	Approve this request to award a noncompetitive legacy contract to Infor.

<i>Neivy Garcia, Division Director for Procurement</i>	APPROVAL	DATE
	<i>[Signature]</i>	11/17/15
<i>Barbara S. Jimenez, Asst. Director for Administration</i>	APPROVAL	DATE
	<i>[Signature]</i>	11/18/15

Comments:

Please return to: Neivy Garcia Location: Bldg. 3030 - Procurement Division

[Handwritten mark]



**INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT SERVICES**

Justification/Input Document for Non-Competitive Acquisition

It is the policy of Miami-Dade County to consistently purchase goods and services using full and open competition. The citizens of Miami-Dade County are best served when we make sound business decisions based on competitive bids or proposals. Early acquisition planning that includes consultation with Internal Service Department's procurement staff can help avoid delays and facilitates effective market research. However, there may be instances when other than full and open competition may be justified. When a user department(s) determines that other than full and open competition is necessary or in the best interest of the County, appropriate justification for that course of action must be submitted to ISD for approval and execution in order to waive the competitive bid/proposal process.

Please provide the information requested below to support the need and feasibility for waiving the competitive bid/proposal process:

Department:	Miami-Dade Aviation Department		
Contact Person:	Carlos J. Garcia/Diana Olivari	Phone Number:	305-876-0878/305-869-1267
Requisition No.:	RQAV1600010	Estimated Value:	\$179,056.78 (3 Yr. Renewal Term)
Proposed Vendor:	Infor – Millennium		
Previous Contract Number:	SS6976-4/13-4	Previous Contract Value:	Est. \$160,000

Purpose of the Purchase

Please describe your minimum requirements and the benefits of making the acquisition.

The purpose of this request is to establish a replacement term contract for ongoing maintenance support services for the existing legacy the security badge system used by the Miami-Dade Aviation Department (MDAD). A replacement contract is required for purchase of required software maintenance and technical support services. No professional services or training is anticipated for the replacement term.

The MDAD Information Systems Division uses Infor (formerly Extensity; Geac; Millennium) software to support MDAD's legacy Security Badge System (System). The System encompasses all aspects of our security badging process: (Customs and TSA Vetting, Fingerprints, Security Badge, and Matrix & Honeywell Access Control Interfaces). The System has been used to support MDAD legacy application software systems for over 25+ years and is used to badge over 33,000+ users at MIA. The System runs in both MDAD production and test environments using IBM AIX hardware. Infor is the only vendor that provides support and maintenance of the System and as such is a sole source for the services required.

MDAD is requesting a three year term agreement be established for the provision of annual software maintenance for the System. MDAD is in the process of phasing out the use of this System and moving it to other platforms while preparing specifications for competition of a new solicitation for an off-the-shelf commercially available badging system that can meet the needs of MDAD. As such, there continues to be at least a two-three year transition period in which we will need to support the System as a bridge until this last application is moved off that platform. Once this occurs, the existing System will be retired.

3-Year Commitment ESR-MILL-PLT Infor FMS O Series Millennium Platform Tools:

Year 1:	2/1/16 – 1/31/17	\$57,360.58
Year 2:	2/1/17 – 1/31/18	\$59,655.00
Year 3:	2/1/18 – 1/31/19	\$62,041.20
Total:		\$ 179,056.78

D.O.



INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT SERVICES

Best Interest of the County / Uniqueness of Product

Please provide a detailed description as to why a waiver of formal bidding is in the County's best interest (e.g., product standardization, compatibility, proprietary access or distributorship, how vendor is uniquely qualified to provide the needed product or service, etc.). Please note that a lack of advance planning is not an acceptable justification for a non-competitive acquisition.

Infor, formerly Geac/Millennium has been used by MDAD for over 25+ years as its system of record for most of MDAD's applications and is a sole source product. There were at one time over 25 Legacy applications which have since been migrated. We have just one key MDAD system remaining using the following toolset: ESR-MILL-PLT Infor FMS O Series Millennium Platform Tools. As such, there continues to be at least a two-three year transition period in which we will need to support the System as a bridge until this last application is moved off that platform. Once this occurs, the existing System will be retired.

Market Research

Please describe your market research and the results thereof. This should include a description of other, similar sources or products available in the market if any and why they are not acceptable.

Infor Millennium is a sole source product of Infor (Sole Source Letter Attached). No other vendor is capable of providing the required maintenance support services for this legacy System.

Proposed Actions

Please describe the actions the department will take to overcome the present barriers to competition prior to any future acquisitions of this product or service.

MDAD is continuing to move away from the System as applications are moved to other platforms. MDAD is in the process of preparing specifications for solicitation of a Request for Proposals to acquire an off-the-shelf commercially available badging system that can meet their operational needs to include Identity Management & Credentialing. There continues to be at least a two-three year transition period in which we will need to support Millennium until this last application is moved off that platform. The last application to migrate off of the Infor-Millennium platform will be Security Badge.

2/11/15

Robert Timony
Department Director's Approval

11/18/15
Date Approved