DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

√ New Contract
☐ OTR
☐ CO
☐ SS
√ PW
☐ Emergency

Previous Contract/Project No: NEW

☐ Re-Hid
☐ Other

LIVING WAGE APPLIES: □ YES √ NO

Requisition/Project No: ROAV1700094
TERM OF CONTRACT: UPON COMPLETION

Requisition/Project Title: HISTORICAL EXHIBITION FOR MIA AVIATION GALLERY

Description: BID WAIVER PURCHASE OF UNIQUE HISTORIC MATERIALS AND INSTALLATION FOR THE INAUGURAL EXHIBITION OF THE MIAMI INTERNATIONAL AIRPORT AVIATION GALLERY

User Department: AVIATION
Issuing Department: JSD / PM
Contact Person: MAGGIE REYNAL DOS: 305-275-4439; MTC@MIAMI-DADE.GOV
Estimated Cost: $75,000
Funding Source: PROPRIETARY REVENUE

ANALYSIS

Commodity/Service No: 915-48 (GRAPHIC ARTS SERVICES (NOT PRINTING))
SIC:

Trade/Commodity/Service Opportunities

Contract/Project History of Previous Purchases For Previous Three (3) Years
Check Here if this is a New Contract/Purchase with no Previous History

EXISTING

2ND YEAR

3RD YEAR

Contractor:
Small Business Enterprise:
Contract Value:
Comments:

Continued on another page(s): □ Yes √ No

RECOMMENDATIONS

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Basis of Recommendation:

Signed: Maggie Reynaldo
Date to DBD: 2/17/17

Date Returned to DPM: ____________

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Scope of Services

I. Background

The Miami-Dade Aviation Department Fine Arts and Cultural Affairs Division is developing a permanent Aviation Gallery at Miami International Airport’s (MIA’s) South Terminal, 4th Floor, Mezzanine. The opening exhibit highlights the history of aviation, with an emphasis on Miami and MIA. The exhibit will consist of visually appealing and educational objects, including photographs, documents, drawings, artifacts, videos, and rarities.

II. Tasks and Deliverables

- The Contractor will loan historical images, archival materials, and three-dimensional artifacts from its unique collection to MIA’s Fine Arts and Cultural Affairs Division for the Aviation Gallery’s inaugural exhibit.
- The Contractor will provide fabrication services for its loaned exhibit, including materials, such as plexi sheets and hardware.
- The Contractor will provide research, curation, and design services for its loaned exhibit.
- The Contractor will provide installation for its loaned exhibit, including artifact mounts and labor.
- The Contractor will provide production services, to be conducted by HistoryMiami Museum professionals, in accordance with museum standards and best practices, to ensure the safety of its loaned exhibit.
- The Contractor will complete the exhibit installation by March 23rd, 2017.
- The exhibit will conclude on March 23rd, 2020 and the Contractor’s loaned exhibit will be collected by the Contractor by April 23, 2020.