Small Business Development Division
Project Worksheet

Project/Contract Title: HIGH SCOPE CURRICULUM TRAINING SERVICES
Project/Contract No: RQCO1500003
Department: COMMUNITY ACTION AGENCY
Funding Source: US DEPT OF HEALTH & HUMAN SVCS
Estimated Cost of Project/Bid: $200,000.00
Received Date: 06/30/2015
Resubmittal Date(s):

Description of Project/Bid:
To establish a contract for the provision of ongoing and systematic Head Start/Early Head Start classroom observations, assessments of participant children's development and feedback to, and mentoring of, Program teachers.

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Measure</td>
<td>SBE/GS</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation
An analysis of Implementing Order 3-32, as well as an analysis of the factors contained in the project package indicates a No Measure is appropriate for this contract due to the fact that HighScope is the sole source vendor of the requested services. This project is also federally funded (U.S. Dept. of Health & Human Services).

Commodity Code: 924-Educational Services

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational Services</td>
<td>SBE/GS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total

Living Wages: YES [ ] NO [X]
Responsible Wages: YES [ ] NO [X]

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside ___________________________ Tier 2 Set Aside ___________________________
Set Aside __________________ Level 1 __________________ Level 2 __________________ Level 3 __________________
Trade Set Aside (MCC) __________________ Goal __________________ Bid Preference __________________
No Measure __________________ Deferred __________________ Selection Factor __________________
CWP __________________

SBD Directs 7/2/15

DBDR0090 v.20150402