**Small Business Development Division**

**Project Worksheet**

**Project/Contract Title:** EDUCATIONAL SOFTWARE

**Project/Contract No.:** RQCO1800003

**Department:** COMMUNITY ACTION AGENCY

**Estimated Cost of Project/Bid:** $0.00

**Description of Project/Bid:** CAHSD is looking to establish a contract for the purchase of educational software, interactive displays and related devices for use with babies and toddlers, school aged learners, and/or students of all ages. Categories include but are not limited to early learning or school age software, teacher-student communication software, learning management software, language learning software, teacher training and test preparation software, and/or interactive displays, whiteboards and related devices.

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Preference</td>
<td>SBE/GS</td>
<td></td>
</tr>
<tr>
<td>No Measure</td>
<td>SBE/GS</td>
<td></td>
</tr>
<tr>
<td>Set Aside (Up To 100k)</td>
<td>SBE/GS</td>
<td></td>
</tr>
</tbody>
</table>

**Reasons for Recommendation**

The estimated cost for contract RQCO1800003 is $870,000.00 and it is for a Six (6) year period.

An analysis of the factors contained in Implementing Order 3-41, as well as, an analysis of the project package indicates the appropriate measures as noted below for this project.

SBE Set Aside shall be applied where there are three (3) or more certified firms available in the established pre-qualified pool.

Bid Preference shall be applied when there are less than three (3) certified firms available in the established pre-qualified pool.

A No Measure will apply when the funding source is (FEDERAL).

There are two (2) SBE Certified firms under this commodity code.

**Commodity Code:** 20564-Software, Operating System: Preprogram

**Small Business Contract Measure Recommendation**

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Software, Operating System:</td>
<td>Preprogram</td>
<td>SBE/GS</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total**

Living Wages: YES [ ] NO [X]

Responsible Wages: YES [ ] NO [X]

**Responsible Wages and Benefits** applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.
Small Business Development Division

Project Worksheet

Project/Contract Title: EDUCATIONAL SOFTWARE
Project/Contract No: RQC0180003
Department: COMMUNITY ACTION AGENCY
Estimated Cost of Project/Bid: $0.00

Tier 1 Set Aside ________________
Set Aside _______ Level 1 _________
Trade Set Aside (MCC) ________________
No Measure ________________
CWP ________________

Tier 2 Set Aside ________________
Level 2 ___________ Level 3 ___________
Goal ___________ Bid Preference ___________
Deferred ________________
Selection Factor ________________

Received Date: 08/20/2018
Resubmittal Date(s):

BDR0090 v.20160928