DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Rev 1

☐ New contract  ☐ OTR  ☐ CO  ☐ SS  ☐ BW  ☑ Emergency

☐ Re-Bid  ☐ Other

LIVING WAGE APPLIES: YES ☑ NO

Requisition/Project No: ROCR1200013

Requisition/Project Title: Emergency Purchase of Inmate Uniforms

Description: Purchase inmate uniforms (crab sets) to insure sufficient stock is available during hurricane season.

User Department(s): Corrections and Rehabilitation Department

Issuing Department: ISD

Contact Person: A. Rodriguez  Phone: 395-375-4744

Estimated Cost: $899,000.00

Funding Source: General Funds

ANALYSIS

Commodity/Service No: 260-43

Trade/Commodity/Service Opportunities

Contract/Project History of Previous Purchases For Previous Three (3) Years

Check Here ☑ if this is a New Contract/Purchase with No Previous History

EXISTING  2ND YEAR  3RD YEAR

Contractor: Global Trading Inc., and Palmetto Uniform Inc.  Florida Police Products, and Miami Uniforms, Inc.

Small Business Enterprise: SBE's  SBE

Contract Value: $434,000.00  $135,000.00

Comments: Competition received for Invitation to Bid #9212-0/17 which was set aside for SBE's is being used for this emergency purchase.

Continued on another page(s): Yes ☐ No ☑

RECOMMENDATIONS

<table>
<thead>
<tr>
<th>SBE</th>
<th>Set-Aside</th>
<th>Sub-Contractor Goal</th>
<th>Bid Preference</th>
<th>Selection Factor</th>
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Basis of Recommendation:

Signed: A. Rodriguez  Date to SBD: 5/15/12

Date Returned to DPM:
SECTION #3
EMERGENCY PURCHASES

NOTE TO DEPARTMENTS: COMPLETE ITEMS MARKED WITH (►)

► REQUISITION #: ROCR:200013  P.O. #:  BCC DATE: 

► ACQUISITION DATE (Date Order Is Placed):  

► TITLE: Emergency Purchase Order for Resident Scrub Sets
► DESCRIPTION: Two Place Resident Scrub Sets
► PURPOSE: To provide housed inmates with scrub sets which is the only attire allowed for them to use.

► Department(s): □ CR  □ 
 ► Allocation(s): $ 99,600.00  □ 

► TERM OF CONTRACT:  
☑ Three Month(s)
☐ Contract Period From ___ to ___
☐ Upon Completion  From ___ to ___
☐ Upon Delivery  From ___ to ___ Days A.R.O. (after Receipt of Order)

Special Conditions:  
☐ Insurance Type
☐ Performance/Payment Bond
☐ Certificate of Competency
☐ Living Wage Applies

SBE Measures:  
□ None
☐ Set Aside □ SBE □ Micro Enterprise
☐ Bid Preference □ SBE □ Micro Enterprise
☐ Goal □ SBE □ Micro Enterprise  
Review Committee Date:  
Item #:  

► Number of Price Quotation(s): Requested:  
Received:  
Awarded To Low Bidder:  
□ YES  □ NO, If “NO”, provide explanation in the Comments section

Vendor: Global Trading, Inc

Vendor: 

Vendor: 

Contract Value: $99,600.00

Did Local Preference affect the outcome of the Award?  
□ YES  □ NO, if “YES”, provide detailed explanation in the “Comments” section

UAP Included:  
□ YES  □ NO
• Will CITT Funds be used?  
□ YES  □ NO
• Will Federal Funds be used?  
□ YES  □ NO
• If UAP is not included, Attach written approval to waive UAP and
SECTION #3
EMERGENCY PURCHASES

provide an explanation in the "Comments" section

Justification and Comments: Miami-Dade Corrections & Rehabilitation Department (MDCR) requests an emergency Purchase Order to purchase 8,700 Resident Scrub Sets. The Contract #9212 is approved by IMF committee and will be on BCC agenda for June meeting.

Background/Need to Know: Currently, the replacement contract is in the process at Internal Services Department (ISD) and is anticipated will take effect in July 2012. An emergency Purchase Order is being requested to meet the MDCR's urgent needs until a new contract is established. Furthermore, hurricane season is approaching, and MDCR Warehouse does not have enough uniforms in stock for Hurricane season. Normal delivery time is 45-60 days from the issuance of the Purchase Orders.

Potential Issues: Security and safety issues.

Signature(s):

Mohammad Haq
Contact Person
786-263-5914
Telephone

Maybell Govea, Deputy Director
Date

Department of Procurement Management Use Only

Signatures(s):

Procurement Agent
Date

Procurement Supervisor
Date

Procurement Manager
Date

Division Director
Date

Vendor Assistance Section
Date

Attach: 1. Explanation of the emergency situation. 2. Written price quotation(s) including terms and conditions. 3. Vendor(s) Certificate of Insurance. 4. Copy of invoice(s).
REQUISITION ID: RQCR1200013  LINE NO: 001  BPO LN:  BUYER: 340
COMMODITY: 475-41  GLOVES, DISPOSABLE, MEDICAL TYPE
QUANTITY: 1.00  STATE TAX:  
PURCHASE U/M: EA  UNIT COST: 99,600.0000
EST TOTAL COST: 99,600.00

BLOCK FUNCTION:  SPEC ID TO COPY, ISRT, DLET, DUP
SPECIFICATION INFO

EPR 24204 CONTACT: RICKIE L. HEMINGWAY 786-263-6630
DELIVERY MONDAY THROUGH FRIDAY BETWEEN 7AM AND 1PM

RESIDENT SCRUB SET- TWO PIECE SCRUB SET- SHORT SLEEVE V-NECK SHIRT- ELASTIC WAIST PANTS- NO POCKETS- NO FLY- NO DRAWSTRING- 65/35
POLY/COTTON- COLOR ORANGE- MFG JT TEXTILES- STYLE 4110- (SILK SCREEN- ADD 2 INCH BLOCK LETTERS- LETTERS IN BLACK- CENTERED ON BACK OF SHIRT-)
INMATE DCJ & (SILK SCREEN- ADD 2 INCH BLOCK LETTERS- LETTERS IN BLACK- TO PANTS FRONT OF LEFT LEG- CENTERED AND VERTICAL- INMATE DCJ-)

SPEC IDS:
F1-HELP  F2-SELECT  F3-DELETE  F4-OTHER KEY  F5-NEXT  F6-VW DOC
F7-PR BLK  F8-NX BLK  F9-LINK  F10-SAVE  F11-VW ACCT
G014 - RECORD FOUND
REQUISITION ID: RQR1200013  LINE NO: 001  BPO LN:  BUYER: 340
COMMODITY: 475-41  GLOVES, DISPOSABLE, MEDICAL TYPE

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PURCHASE U/M: EA  UNIT COST: 99,600.0000
EST TOTAL COST: 99,600.00

BLOCK FUNCTION: (SPEC ID TO COPY, ISRT, DLET, DUP)

**SPECIFICATION INFO**

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G014 - RECORD FOUND
At MDCR's request the project presented for your review on May 1, #RQID1200062 is cancelled. Corrections has submitted RQCR1200013 as an emergency purchase of inmate uniforms in an effort to keep their inventories to acceptable levels for the 2012 hurricane season. Competition received to Invitation to Bid #9212-0/17 will be used for this emergency order.

A. Rodriguez, Procurement Contracting Officer
Internal Services Department
111 NW 1 St. Ste 1300
Miami, FL. 33128-1974
Ph. (305) 375-4744  Fax. (305) 372-6128

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.
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