

**DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Rev 1

New contract
 OTR
 CO
 SS
 BW
 Emergency
 Previous Contract/Project No:

Re-Bid
 Other
 LIVING WAGE APPLIES: ___ YES NO

Requisition/Project No: ROCU150002 TERM OF CONTRACT: _____

Requisition/Project Title: Steinway & Sons Concert Piano
Description:

User Department(s): CU
 Issuing Department: INTERNAL SERVICES DEPARTMENT
 Contact Person: Ingrid Bernal Phone: (305) 375-5482
 Estimated Cost: \$100,000.00
 Funding Source: Proprietary

ANALYSIS

Commodity/Service No: <u>58060</u>		SIC: _____	
Trade/Commodity/Service Opportunities			
Contract/Project History of Previous Purchases For Previous Three (3) Years Check Here <input type="checkbox"/> if this is a New Contract/Purchase with no Previous History			
	<u>EXISTING</u>	<u>2ND YEAR</u>	<u>3RD YEAR</u>
Contractor:			
Small Business Enterprise:			
Contract Value:			
Comments:			
Continued on another page (s): ___ Yes ___ No			

RECOMMENDATIONS

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

Basis of Recommendation:

Signed: Ingrid Bernal

Date to SBD: 8/27/2015

Date Returned to DPM: _____



**Miami-Dade County
Procurement Management Services
Invitation To Quote**

111 NW 1st Street, Suite 1300, Miami, FL 33128

INVITATION TO QUOTE (ITQ) NO.

ITQ CLOSE DATE/TIME:

ITQ TITLE:

Steinway & Sons Concert D Grand F

CONTACT PERSON: Ingrid Bernal

CONTACT PHONE/ EMAIL: 305-375-4211 / ibernal@miamidade.gov

ISSUING DEPARTMENT: Miami Dade County Department of Cultural Affairs

SECTION 1 – GENERAL TERMS AND CONDITIONS

GENERAL TERMS AND CONDITIONS:

All general terms and conditions of Miami-Dade County Procurement Contracts are posted online. Bidders/Proposers that receive an award through Miami-Dade County's competitive procurement process must anticipate the inclusion of these requirements in the resultant Contract. These standard general terms and conditions are considered non-negotiable subject to the County's final approval.

All applicable terms and conditions pertaining to this solicitation and resultant contract may be viewed online at the Miami-Dade County Procurement Management website by clicking on the below link:

<http://www.miamidade.gov/procurement/library/boilerplate/general-terms-and-conditions-r15-3.pdf>

NOTICE TO ALL BIDDERS:

Electronic bids are to be submitted through a secure mailbox at BidSync (www.bidsync.com) until the date and time as indicated in this Solicitation document. It is the sole responsibility of the Bidder/Proposer to ensure their proposal reaches BidSync before the Solicitation closing date and time. There is no cost to the Bidder/Proposer to submit a proposal in response to a Miami-Dade County solicitation via BidSync. Electronic proposal submissions may require the uploading of electronic attachments. The submission of attachments containing embedded documents or proprietary file extensions is prohibited. All documents should be attached as separate files.

For information concerning technical specifications please utilize the question/answer feature provided by BidSync at www.bidsync.com within the solicitation. Questions of a material nature must be received prior to the cut-off date specified in the solicitation. Material changes, if any, to the solicitation terms, scope of services, or bidding procedures will only be transmitted by written addendum. (See addendum section of BidSync site).

PLEASE NOTE THE FOLLOWING: No part of your proposal can be submitted via **HARDCOPY, EMAIL, OR FAX**. No variation in price or conditions shall be permitted based upon a claim of ignorance. Submission of a proposal will be considered evidence that the Bidder/Proposer has familiarized themselves with the nature and extent of the work, and the equipment, materials, and labor required. The entire proposal response must be submitted in accordance with all specifications contained in the solicitation electronically.

SECTION 2 – SPECIAL TERMS AND CONDITIONS

2.1 PURPOSE

The South Dade Cultural Arts Center seeks an authorized Steinway & Sons dealer for the purchase of a Steinway & Sons Concert D Grand Piano, accessories and a five year warranty. The Steinway & Sons Model D piano shall be brand new. Refurbished and used items will not be accepted.



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2.2 MINIMUM REQUIREMENTS

Vendor selected for award must be an authorized Steinway and Sons distributor/dealer or manufacturer. Please provide proof that the comprehensive dealer training program offered through William Steinway University has been obtained along with your quote.

2.3 TERM OF CONTRACT

This contract shall commence upon the date of the purchase order and shall remain in effect until such time as all items purchased in conjunction with this ITQ, have been delivered and accepted by the County authorized representative and upon completion of the expressed and/or implied warranty periods.

2.4 METHOD OF AWARD TO A SINGLE VENDOR

Award of this contract will be made to the responsive and responsible vendor who submits the lowest price for the items listed in this solicitation.

2.5 WARRANTY

In accordance with Section 1; Para 1.7 all equipment ordered shall carry a minimum five year Steinway & Sons manufacture warranty and shall cover against defects in materials and workmanship. The manufacture warranty shall become effective on the date of delivery and acceptance by the South Dade Cultural Arts Center.

The vendor shall honor the manufacturer's warranty and handle the exchange of equipment that has been damaged either by shipping or manufacturing defects for the life of the manufacturer's warranty at no cost to the County.

2.6 ACCEPTANCE OF PRODUCT BY THE COUNTY

The product(s) to be provided hereunder shall be delivered to the County, and maintained if applicable to the contract, in full compliance with the specifications and requirements set forth in this contract. If a vendor-provided product is determined to not meet the specifications and requirements of this contract, either prior to acceptance or upon initial inspection, the item will be returned, at vendor expense, to the vendor. At the County's own option, the vendor shall either provide a direct replacement for the item, or provide a full credit for the returned item. The vendor shall not assess any additional charge(s) for any conforming action taken by the County under this clause.

2.7 MATERIALS SHALL BE NEW AND WARRANTED AGAINST DEFECTS

The vendor hereby acknowledges and agrees that the piano and all of its accessories (i.e., padded cover, adjustable artist bench, concert casters, etc.) shall be new, warranted for their merchantability, and fit for a particular purpose. In the event the piano or any of its components supplied to the County by the vendor are to be found defective or do not conform to specifications: (1) the piano and or its accessories will be returned to the vendor at the vendor's expense and the contract cancelled or (2) the County may require the vendor to replace the piano and or its accessories at the vendor's expense.

2.8 DELIVERY

Delivery shall be made within 30 business days after receipt of the purchase order. Vendor is responsible for delivery, full installation and setup of the piano and accessories. The following address will be the used for delivery unless otherwise noted differently on the purchase order. Shipping terms shall be FOB Destination.

Vendor shall deliver the piano and accessories to the following address:

South Miami Dade Cultural Arts Center
10950 SW 211 Street
Miami, FL 33189
Attn.: Joyce Fleming
(786) 573-5316



SECTION 3 – TECHNICAL SPECIFICATIONS

3.1 GENERAL SPECIFICATION

This ITQ is being issued for the purchase of one (1) Steinway & Sons Concert D Grand Piano and its accessories that will be utilized by the South Miami Dade Cultural Arts Center

3.2 SPECIFICATIONS FOR STEINWAY & SONS MODEL D

The piano shall meet or exceed the following specifications:

Dimensions

LENGTH 8' 11 3/4" (274 cm)

WIDTH 61 1/4" (156 cm)

NET WEIGHT 990 lbs. (450 kg)

ENCASEMENT

Furniture- Ebonized or Crown Jewel Collection Veneer.

Panel Stock- Quarter-sawn poplar core wood, cross-banded with mahogany and face veneer

Solids- Ebonized Birch or Maple.

Legs- Ebonized or veneered birch. Sturdy locking mechanisms allow quick, damage-free removal

Finish- Heavy full-bodied black or clear lacquer (satin), hand- rubbed or heavy full-bodied black polyester (high polish), and hand polished.

Hardware-Solid brass; polished & lacquered, or chrome or nickel plated

INSTRUMENT

RIM

Must have a minimum of 17 laminations of Hard Rock Maple, each lamination not to exceed 3/16" in thickness; and 2 Face Veneer, simultaneously bent, both inner and outer rims, in one single operation to form one single rim. Thickness must equal 3 1/4".

BRACES

Must have 5 Solid spruce with a volume of 4,052 cu. in. or (66,400 cm³), maple doweled to rim. Must include a cast iron treble bell affixed to the rims underside at the treble bend.

PINBLOCK

Must have 7 laminations of hard rock maple with top and bottom plies 3/16" in thickness; diagonal and cross-grain plies 9/32" in thickness and center ply to be 1/8" in thickness. Configuration of grain must be symmetrically distributed at successive angles of 45, 90, 135 and 180 degrees and must be fully fitted to plate flange and doweled to case structure.

SOUNDBOARD

Must be quarter-sawn, close grained (minimum 11 grains/inch), Sitka spruce to be 9mm thick in the center continuously tapered in all directions to 6mm as it approaches the rim, before being Double- Crowned.

RIBS

Must be made from durable, resinous sugar pine to assure strong and constant down-bearing. Rib ends are hand-fitted into the inner rim to lock-in the soundboard crown.



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BRIDGES (Treble & Bass)

Must be made of hard-rock maple, vertically laminated, capped with solid hard-rock maple, continuously bent to form one single bridge, and planned to prescribed height, graphite coated, drilled and hand-notched for precise individual string bearing, maple doweled, glued and screwed to soundboard

SCALE

Over-strung; combination agraffe; front and rear duplex. Tension: 45,373 lbs. (20,418 kg)

PLATE

Must be made from gray Iron; ground, Computer Numerical Controlled (CNC) milled, sealed, bronzed and lacquered.

TUNING PINS

Premium steel with nickel-plating for rust resistance

STRINGS (Treble)

Twelve whole & one-half sizes made from high tensile steel. Bass: Steel core wound with pure solid copper. Longest agraffe to bridge 79 1/4"

HAMMERS

18.5 lb. premium wool outer-felt; over premium wool under-felt, treated for insects and moisture; Compression-wired to retain pear shape. Hard maple moldings; shanks from select maple

DAMPERS

Maple heads with premium horizontal-cut wool.

ACTION

Must be made from white quarter-sawn maple parts; bushed treated wool action cloth. Parts are to be anchored in hard maple dowels housed in inflexible seamless brass tubing. Single, combination phosphor bronze repetition & fly spring.

KEYS

Key material must consist of Bavarian spruce, individually weighed-off, covered with chip proof, stain resistant plastic, Linden wood buttons to reinforce keys over balance rail. Must be specifically designed utilizing a combination of half-round balance rail bearings and strategically placed key leads.

KEYBED

Must be made from quarter-sawn spruce. Horizontal planks are to be freely mortised together, while their ends are to be permanently mortised into end caps of birch. Front center is to be crowned contrasting the reverse-crowned key frame for snug fit. Must have end grain maple dowels to provide a solid mount for adjustable brass touch-regulating screws. Must measure 1 3/4" in thickness.

PEDALS

Must be heavy solid brass. Soft, Sustaining, Full Sostenuto

3.3. **CUSTOMER SUPPORT**

TUNINGS

Vendor selected for award shall provide 20 regular tunings per year, for a minimum of five years.



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INSPECTIONS/MAINTENANCE

Vendor selected for award shall provide two special bi-annual inspections, and maintenance calls for a minimum of five years.

3.4 OPTIONAL SERVICES

Vendor selected for award shall provide 7' pianos, or upright pianos and tuning services on as needed basis. The Miami Dade County Department of Cultural Affairs estimates six to ten times per season of the Steinway model B piano.

Provide a Steinway Artist for a piano dedication for a one-time event.

Coordinate and host Steinway piano sales to help raise funds to offset the purchase of the piano and raise money to purchase additional pianos.



Small Business Development
 Certified MICRO/SBE Firms as of
 August 28, 2015

58060

FIRM NAME (Date Established)	CONTACT	ADDRESS	PHONE FAX	CERT NO.	EXP. DATE	CERTIFIED BUSINESS ENTERPRISE TRADE CATEGORIES
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Total # of Certified and Under Review Firms:

* Firms that have timely submitted re-certification applications which are "Under Review" are listed in red. Firms listed in red with "Under Review" designation in the Expiration Date column have not received final approval. You may contact the firm or SBD for approval status.

*Firms with "Under Review" designations may request an expedited certification review by submitting documentation relative to their participation on an upcoming project. Contact SBD (305-375-2378) for more information.

Washington, Latoya (ISD)

From: Taylor, Coralee (ISD)
Sent: Thursday, August 27, 2015 2:35 PM
To: Washington, Latoya (ISD)
Subject: FW: Contract Project Measure Analysis and Recommendation Form for : RQCU150002 Steinway & Sons Concert Piano
Attachments: RQCU150002 SBE Contract Project Measure Analysis.doc; ITQ- Steinway & Sons Concert D Grand Piano.docx
Importance: High

From: Johnson, Laurie (ISD)
Sent: Thursday, August 27, 2015 1:49 PM
To: Taylor, Coralee (ISD); Adams-Parish, Traci (ISD)
Subject: FW: Contract Project Measure Analysis and Recommendation Form for : RQCU150002 Steinway & Sons Concert Piano
Importance: High

Good afternoon Ladies,

Please review the attachment and process as requested below.

Thanks.

Laurie Johnson, SBD Section Chief
Internal Services Department
Small Business Development
111 NW 1st Street #19 Floor, Miami, FL 33128
Phone No. 305-375-3121 / Fax No. 305-375-3160

<http://www.miamidade.gov/smallbusiness>


"Delivering Excellence Every Day"

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records.
E-mail messages are covered under such laws and thus subject to disclosure.

☐ Please consider the environment before you print this email

From: Lang, Ana (ISD)
Sent: Thursday, August 27, 2015 1:09 PM
To: Johnson, Laurie (ISD)
Cc: Office of Commission Auditor (OCA); Bernal, Ingrid (ISD)
Subject: Contract Project Measure Analysis and Recommendation Form for : RQCU150002 Steinway & Sons Concert Piano
Importance: High

Hi Laurie,

Hoping all is well with you and your family.

Attached is the contract project measure analysis and recommendation form along with the ITQ for Steinway & Sons Concert Piano.

Please review. Thank you for your help in advance

Regards,

Ana "Kiki" Lang
Miami-Dade County Internal Services Department
111 NW 1st Street, Suite 1300, Miami, Florida 33128-1974
305-375-5482 Phone 305-375-1083 Fax
www.miamidade.gov/internalservices
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