Small Business Development Division
Project Worksheet

Project/Contract Title: ELECTIONS DEPARTMENT RELIA-VOTE UPGRADE

Project/Contract No: RQEL1200002

Funding Source: ELECTIONS DEPARTMENT

General

Estimated Cost of Project/Bid: $950,000.00

Resubmittal Date(s):

Received Date: 06/04/2012

Description of Project/Bid: To establish a contract to facilitate the Elections Department's request for the procurement of updated components for its mailing system. The mailing system, which was manufactured by Pitney Bowes, Inc. is mission critical in the department's ability to process absentee ballots accurately and in a timely manner.

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Measure</td>
<td>SBE</td>
<td></td>
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</tbody>
</table>

Reasons for Recommendation:

NO MEASURE - EMERGENCY

Commodity Code: 20564-Software, Operating System: Preprogram; 91829-Computer Software Consulting; 939-Equipment Maintenance, Reconditioning, And Repair; 93900-Equipment Maintenance And Repair Services For Computers, Office, Photographic, And Radio/Television Equipment

Analysis for Recommendation of a Goal

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
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Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside ____________________________ Tier 2 Set Aside ____________________________

Set Aside __________ Level 1 __________ Level 2 __________ Level 3 __________

Trade Set Aside (MCC) __________ Goal __________ Bid Preference __________

No Measure ☑ Deferred __________ Selection Factor __________

CWP __________________________

Mark 6/16/12
SBD Director