Small Business Development Division
Project Worksheet

Received Date: 04/15/2013

Project/Contract Title: SECURITY STRAP SEALS
Project/Contract No: RQEL1300001
Department: ELECTIONS DEPARTMENT
Estimated Cost of Project/Bid: $200,000.00
Description of Project/Bid: To establish a contract for the purchase of "security straps"; these security strap seals are specific seals used to secure access to the voting equipment both before and after an election.

Funding Source: GENERAL
Resubmittal Date(s):

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bid Preference</td>
<td>SBE</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation

BID PREFERENCE

This project meets all the criteria set forth in I.O. # 3-41.

There is one (1) SBE firm certified in the required Commodity Code.

Commodity Code: 08580-Seals, Mailbag, Etc.

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
</table>

Total

Living Wages: YES [ ] NO [X]
Responsible Wages: YES [ ] NO [X]

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside ___________________________ Tier 2 Set Aside ___________________________

Set Aside Level 1 Level 2 Level 3

Trade Set Aside (MCC) Goal Bid Preference

No Measure Deferred Selection Factor

CWP ________________________

SBD Director [Signature] 4/23/13

Date