Small Business Development Division

Project Worksheet

Project/Contract Title: RELIA-VOTE OUTBOUND MSE INSERTING SYSTEM
Project/Contract No: RQEL16000001
Department: ELECTIONS
Estimated Cost of Project/Bid: $872,084.00
Funding Source: CAPITAL FUNDS - CAPITAL OUTLAY
Description of Project/Bid: To establish a contract to purchase a Pitney Bowes MSE Inserting System to be installed into the current Relia-Vote network infrastructure. The MSE inserter is critical to the Department's ability to overcome the estimated shortfall in capacity provided by a single inserter and to mitigate the risk of not having backup equipment when facing very tight deadlines.

Received Date: 12/03/2015
Resubmittal Date(s):

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Measure</td>
<td>SBE/GS</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation

NO MEASURE - EMERGENCY PURCHASE
As of 12/03/2015 there are thirty-four (34) SBE- G&G firms certified in the required commodity code (918-29).

Commodity Code: 91829-Computer Software Consulting

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer Software Consulting</td>
<td>SBE/GS</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total

Living Wages: YES  NO  X
Responsible Wages: YES  NO  X

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside

Set Aside Level 1 Level 2 Level 3

Trade Set Aside (MCC) Goal Bid Preference

No Measure Deferred Selection Factor

CWP

[Signature]
SBD Director
Date: 12/8/15