Small Business Development Division

Project Worksheet

**Project/Contract Title:** GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE, AND SERVICES - INFO-TECH

**Project/Contract No:** RQET14000007

**Department:** INTERNAL SERVICES DEPARTMENT

**Funding Source:** INTRA DEPT

**Received Date:** 04/21/2014

**Estimated Cost of Project/Bid:** $495,000.00

**Description of Project/Bid:** The purpose of this contract is to allow ITO to access the GSA Schedule 70 Contract to purchase Advisory Services from Info-Tech Research for members of the IT Leadership Council from Info-Tech Research Group, Inc. (Info-tech).

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Measure</td>
<td>SBE</td>
<td></td>
</tr>
</tbody>
</table>

**Reasons for Recommendation**

NO MEASURE - ACCESSING AN EXISTING CONTRACT

This project is accessing an existing GSA Schedule 70 Contract GS-35F0041U.

**Commodity Code:** 91829-Computer Software Consulting

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value to Base Bid</th>
<th>Availability</th>
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<tbody>
<tr>
<td>SBE</td>
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</table>

**Small Business Contract Measure Recommendation**

**Living Wages:** YES [ ] NO [X]

**Responsible Wages:** YES [ ] NO [X]

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

**REVIEW RECOMMENDATION**

**Tier 1 Set Aside**

**Set Aside**

**Trade Set Aside (MCC)**

**No Measure**

**CWP**

**Tier 2 Set Aside**

**Level 1**

**Level 2**

**Level 3**

**Bid Preference**

**Deferred**

**Selection Factor**

[Signature] SBD Director

[Date] 4/21/14