Small Business Development Division
Project Worksheet

Project/Contract Title: CONFIRMATION (UNAUTHORIZED) PURCHASES FOR IT SECURITY AWARENESS TRAINING
Project/Contract No: RQET1400013
Department: INTERNAL SERVICES DEPARTMENT
Estimated Cost of Project/Bid: $94,295.00
Description of Project/Bid: To establish a contract to pay two invoices to Inspired eLearning Inc. for IT Security Awareness Training software maintenance support services for the period of April 30, 2013 through April 29, 2015. IT Security Awareness Training was originally awarded to Inspired eLearning in 2010 under Pre-Qualification Pool 8600-19-10-1 for a period of three (3) years as the result of the Request for Quotation process, and the vendor neglected to bill the County for subsequent proprietary software maintenance and support fees. For operational continuity and ongoing training content continuity, it is in the best interest of the County to pay the outstanding invoices for the retroactive maintenance due.

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Measure</td>
<td>SBE</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation

NO MEASURE - LEGACY

Commodity Code: 20554-Software, Application: Preprogrammed Software F

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>SBE</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Total

Living Wages: YES [ ] NO [X]
Responsible Wages: YES [ ] NO [X]

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside ________________ Tier 2 Set Aside ________________
Set Aside Level 1 Level 2 Level 3
Trade Set Aside (MCC) Goal Bid Preference
No Measure Deferred
CWP

[Signature] SBD Director 8/12/14

Received Date: 08/06/2014
Resubmittal Date(s):