



Small Business Development Division Project Worksheet

Project/Contract Title: ECITATION MODULE FOR MDPD

Project/Contract No: RQET1500013

Department: POLICE

Estimated Cost of Project/Bid: \$248,980.00

Description of Project/Bid: The purpose of this request is to procure a solution that will allow officers to discontinue paper-based citations and transition to electronic citations.

Funding Source:
GENERAL FUNDS

Received Date: 02/05/2016

Resubmittal Date(s):

Contract Measures Recommendation

Measure	Program	Goal Percent
No Measure	SBE/GS	

Reasons for Recommendation

An analysis of Implementing Order 3-41, as well as an analysis of the factors contained in the project package indicates a No Measure is appropriate for this contract due to a Bid Waiver.

As of 2/8/2016, there are 7 (seven) SBE-G/S firms certified in the applicable commodity code. However, due to a pre-existing system, access and/or integration to the proprietary software may be prohibitive for new providers.

Commodity Code: 20554-Software, Application: Preprogrammed Software F

Small Business Contract Measure Recommendation

Subtrade	Cat. SBE/GS	Estimated Value	% of Items to Base Bid	Availability
Total				

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____ Tier 2 Set Aside _____

Set Aside _____ Level 1 _____ Level 2 _____ Level 3 _____

Trade Set Aside (MCC) _____ Goal _____ Bid Preference _____

No Measure _____ Deferred _____ Selection Factor _____

CWP _____

SBD Director

Date