



# Small Business Development Division Project Worksheet

Project/Contract Title: MICROSOFT LICENSES AND SERVICES  
Project/Contract No: RQET1600022  
Department: INFORMATION TECHNOLOGY DEPARTMENT  
Estimated Cost of Project/Bid: \$990,000.00  
Description of Project/Bid: This contract will be utilized by the ITD, COC, MDPD, Miami-Dade Water and Sewer Department, MDAD, and MDCR in support of their Microsoft software licensing and maintenance support needs.

Funding Source: INTERNAL SERVICES FUND  
Received Date: 04/08/2016  
Resubmittal Date(s):

### Contract Measures Recommendation

Measure	Program	Goal Percent
No Measure	SBE/GS	

### Reasons for Recommendation

An analysis of Implementing Order 3-41, as well as, an analysis of the factors contained in the project package indicates a No Measure as this is a request to access an existing State of Florida contract.

Commodity Code: 205-Computers And Information Processing Systems; 20554-Software, Application: Preprogrammed Software F; 91829-Computer Software Consulting; 92045-Software Maintenance/Support

### Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Computers And Information Processing Systems	SBE/GS			

Total

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

### REVIEW RECOMMENDATION

Tier 1 Set Aside \_\_\_\_\_ Tier 2 Set Aside \_\_\_\_\_  
Set Aside \_\_\_\_\_ Level 1 \_\_\_\_\_ Level 2 \_\_\_\_\_ Level 3 \_\_\_\_\_  
Trade Set Aside (MCC) \_\_\_\_\_ Goal \_\_\_\_\_ Bid Preference \_\_\_\_\_  
No Measure \_\_\_\_\_ Deferred \_\_\_\_\_ Selection Factor \_\_\_\_\_  
CWP \_\_\_\_\_

SBD Director

Date