

Small Business Development Division

Project Worksheet

Project/Contract Title:	PANASONIC TOUCHPADS, ACCESSORIES, AND SERVICES	
Project/Contract No:	RQET1600034	Funding Source:
Department:	INFORMATION TECHNOLOGY DEPARTMENT	INTERNAL SERVICE FUNDS
Estimated Cost of Project/Bid:	\$200,000.00	
Description of Project/Bid:	Purchase Panasonic Touchpads, accessories, and services required by ITD to facilitate an Elections project. All	

Received Date: 04/29/2016

Resubmittal Date(s):

Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
Bid Preference	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in Implementing Order 3-41 indicates a Bid Preference is appropriate for the Small Business Enterprise - Goods & Services (SBE/GS) Program. Verification of Availability to Bid letters were sent to SBE/GS firms certified in the appropriate commodity codes however, none of the firms responded as having the designated goods in stock and readily available for purchase.

Commodity Code: 205-Computers And Information Processing Systems; 20700-Computer Accessories And Supplies; 96728-Computer Hardware And Software Manufacturing Services

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Total				

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside _____ Tier 2 Set Aside _____

Set Aside _____ **Level 1** _____ **Level 2** _____ **Level 3** _____

Trade Set Aside (MCC) _____ **Goal** _____ **Bid Preference** _____

No Measure _____ Deferred A / Selection Factor /

CWP _____ ~~42~~ 5/9/11

SBD Director

Date _____