DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☑ New ☐ OTR ☐ Sole Source ☐ Bid Waiver ☐ Emergency

Previous Contract/Project No: 973-501-12-ACS-2

☐ Re-Bid ☑ Other

LIVING WAGE APPLIES: ☐ YES ☑ NO

Requisition No./Project No.: RQET1600046

TERM OF CONTRACT ☑ 3 YEAR(S) WITH ☐ YEAR(S) OTR

Requisition /Project Title: State of Virginia, Contract No. VA-120501-GARG (Gartner)

Description: The Information Technology Department needs to access the State of Virginia contract to obtain Gartner Advisory Services for the Executive Programs CIO Leadership Team.

Issuing Department: ISD

Contact Person: Margaret Brown

Phone: 305-375-4914

Estimate Cost: $235,000.00

GENERAL ☐ FEDERAL ☐ OTHER ☑ Internal Svc.

Funding Source:

ANALYSIS

Commodity Codes: 918-29

Contract/Project History of previous purchases three (3) years

Check here ☐ if this is a new contract/purchase with no previous history.

EXISTING 2ND YEAR 3RD YEAR

Contractor:

Small Business Enterprise:

Contract Value: $ $ $

Comments:

Continued on another page (s): ☑ YES ☐ NO

RECOMMENDATIONS

SBE

Set-aside Sub-contractor goal Bid preference Selection factor

Basis of recommendation:

Signed: Margaret Brown

Date sent to SBD: 8/17/2016

Date returned to DPM: