



## Small Business Development Division Project Worksheet

Project/Contract Title: REQUEST TO ACCESS NJPA NEW CONTRACT 110515-TTI  
Project/Contract No: RQET1600054  
Department: INTERNAL SERVICES  
Estimated Cost of Project/Bid: \$600,000.00  
Funding Source: PROPRIETARY FUNDS

Received Date: 10/17/2016

Description of Project/Bid: NJPA contract 1130311-TTI expires in February 2017. User department needs to access the replacement contract number 110515-TTI which covers the same products and services. Access to this new contract will enable the completion of the Energov solution implementation as well as its maintenance and support in subsequent years.  
Resubmittal Date(s):

### Contract Measures Recommendation

Measure	Program	Goal Percent
No Measure	SBE/GS	

### Reasons for Recommendation

An analysis of Implementing Order 3-41, as well as, an analysis of the factors contained in the project package indicates a No Measure is appropriate as this is a request to access an existing National Joint Powers Alliance (NJPA) contract. There are (6) six certified firms in the applicable commodity code.

Commodity Code: 20554-Software, Application: Preprogrammed Software F

### Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
Software, Application: Preprogrammed Software F	SBE/GS			

Total

Living Wages: YES ☐ NO ☒

Responsible Wages: YES ☐ NO ☒

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

### REVIEW RECOMMENDATION

Tier 1 Set Aside \_\_\_\_\_ Tier 2 Set Aside \_\_\_\_\_  
Set Aside \_\_\_\_\_ Level 1 \_\_\_\_\_ Level 2 \_\_\_\_\_ Level 3 \_\_\_\_\_  
Trade Set Aside (MCC) \_\_\_\_\_ Goal \_\_\_\_\_ Bid Preference \_\_\_\_\_  
No Measure \_\_\_\_\_ Deferred \_\_\_\_\_ Selection Factor \_\_\_\_\_  
CWP \_\_\_\_\_

SBD Director

Date