Small Business Development Division
Project Worksheet

Project/Contract Title: ANTENNA TOWER INSTALLATION, MAINTENANCE AND REPAIR SERVICES
Project/Contract No: RQET1800004
Department: INFORMATION TECHNOLOGY DEPARTMENT - INTERNAL SERVICE
Estimated Cost of Project/Bid: $990,000.00

Description of Project/Bid:
This Request to Qualify (RTQ) will establish a pool of pre-qualified vendors capable of delivering providing communication towers installation, maintenance and repair services for the Information Technology Department (ITD). Entry into the pre-qualification pool is not a contract between MDC and any member of the pool, but rather it is an acknowledgement that the pool members satisfies the pre-qualification criteria set forth below for membership in the pool. Pre-qualified vendors will be invited to participate in future spot market competitions. The pool shall remain open for the term of the RTQ enabling vendors to qualify at any time after the initial RTQ opening date.

Contract Measures Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Set Aside (Group I)</td>
<td>SBE/GS</td>
<td>100.00%</td>
</tr>
<tr>
<td>No Measure</td>
<td>SBE/GS</td>
<td></td>
</tr>
<tr>
<td>Bid Preference</td>
<td>SBE/GS</td>
<td></td>
</tr>
</tbody>
</table>

Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41's indicates the following:

- SBE Set-Aside (UP to $100K) Group I: Request for Quotes will be Set-Aside for small business participation when the work order amount is $100K or less and when there are three (3) or more certified SBE firms available in an established pre-qualification pool.
- Bid Preference Group I and II: 10% Bid Preference to certified SBE firms for contracts up to $100K. 10% Bid Preference to SBE firms for contracts over $100K.
- No Measure for federally funded purchases.

There are two (2) certified SBE firms in the required commodity code(s).

Commodity Code: 96816-Antenna Tower Maintenance And Repair

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Antenna Tower Maintenance And Repair</td>
<td>SBE/GS</td>
<td>$990,000.00</td>
<td>100.00%</td>
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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total $990,000.00

Living Wages: YES [ ] NO [X]
Responsible Wages: YES [ ] NO [X]

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HER WAGE between Davis Bacon and Responsible Wages and Benefits shall apply.
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Received Date: 11/08/2017

REVIEW RECOMMENDATION

Tier 1 Set Aside ____________________________ Tier 2 Set Aside ____________________________

Set Aside ____________________________ Level 1 ____________________________ Level 2 ____________________________ Level 3 ____________________________

Trade Set Aside (MCC) ____________________________ Goal ____________________________ Bid Preference ____________________________

No Measure ____________________________ Deferred ____________________________ Selection Factor ____________________________

CWP ____________________________

SBO Director ____________________________ Date 11/9/17