DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

☑ New ☐ OTR ☐ Sole Source ☐ Bid Waiver ☐ Emergency

Previous Contract/Project No. 7401-2/19-2

Requisition No./Project No.: RQET1800023

TERM OF CONTRACT 5 YEAR(S) WITH 0 YEAR OTRs

Description: This Request to Qualify (RTQ) will establish a Prequalified Pool of Vendors (Pool) that will be used to solicit computer peripheral devices, components, parts, supplies, maintenance, repair, and trade-in services for Miami-Dade County (County). Placement in the Pool is not a contract between the County and the Vendor, but an acknowledgement that the Vendor meets the qualifications as outlined throughout this RTQ. Vendor Submittals are accepted throughout the term of the RTQ for placement in such Pool. The County seeks to prequalify Vendors in the following two (2) groups: Group 1 – PC Parts and Peripherals, Group 2 – Maintenance, Repair, and Trade-in Services.

Issuing Department: ITD
Contact Person: Santiago A. Pastoriza
Phone: 305-375-1084

ANALYSIS

<table>
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<tr>
<th>Commodity Codes</th>
<th>205</th>
<th>20502</th>
<th>20543</th>
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<tbody>
<tr>
<td>Contractor</td>
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<td>Small Business Enterprise</td>
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<td>Contract Value</td>
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Continued on another page (s): ☐ YES ☑ NO

RECOMMENDATIONS

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<th>SBE</th>
<th>Set-aside</th>
<th>Sub-contractor goal</th>
<th>Bid preference</th>
<th>Selection factor</th>
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Basis of recommendation:
See bid document

Signed: Santiago A. Pastoriza
Date sent to SBD: 06/29/2018

Date returned to ISD Procurement:
SECTION 3
SCOPE OF WORK

3.1 SCOPE OF WORK
It is the intent of this RTQ to identify and make available to the County, a list of pre-qualified Vendors capable of providing computer peripheral devices, components, parts, supplies, maintenance, repair, and trade-in services. This list will assist authorized County departments in the acquisition of timely, reliable, and high quality products and services to support the County’s technology environment. The County seeks to prequalify Vendors in the following two (2) groups:

3.1.1 GROUP 1 – PC PARTS AND PERIPHERALS
Products purchased under this group may include, but no be limited to the following:

- Storage and Optical Devices
  - Optical drives (i.e. CD-ROM, CD+RW, CD+/R, DVD-ROM, DVD+/RW, DVD+/R, etc.)
  - External hard drives
  - USB flash drives
  - Tape drives
  - Disk array controllers – SCSI, SATA, etc.
- Input Devices
  - Keyboards (wired/wireless)
  - Mice (wired/wireless, trackball)
  - Touch screens
  - Microphones
  - Scanners
  - Webcams
  - Barcode Scanners
  - Digital Cameras
- Output Devices
  - Printers
  - Plotters
  - Braille embossers
  - Sound cards
  - Speakers
  - Headsets
  - Graphic cards
  - Monitors
  - Refreshable braille displays
- Communications Devices
  - Modems (external/internal)
  - Network adapters
  - PCMCIA cards (modems, network adapters, wireless network adapters)
- Related Supplies

3.1.2 GROUP 2 – MAINTENANCE, REPAIR, AND TRADE-IN SERVICES
Services purchased under this group may include maintenance, repair, and trade-in services for various types of equipment and brands, but not be limited to the following:
- Plotters
  - Hewlett Packard
  - Tektronix
- Laser Printer (Color and/or Black and White)
  - Hewlett Packard
  - Canon
  - Epson
  - Minolta
  - Toshiba
  - Okidata
- Dot-matrix Printers
  - Hewlett Packard
  - Canon
  - Epson
  - Minolta
  - Toshiba
  - Okidata
- 327X Controllers and Terminals
  - IBM
  - McData
  - Telex
  - Harris
  - Idea
  - Memorex Telex
- Legacy Mainframe Equipment
- Laptops
  - Hewlett Packard
  - Dell
  - IBM
  - Toshiba
- UPS Battery Backup
  - APC
- Monitors
  - Hewlett Packard
  - Dell
  - IBM
  - ViewSonic
- Scanners
  - Hewlett Packard
  - Ricoh
  - IBM
- Misc. Telecom/Network Equipment
  - Cisco
  - Nortel
  - 3Com
- Fax Machines
  - IBM
  - Ricoh
  - Canon
  - Muratec
- Projectors
  - Epson
  - Dell
  - Viewsonic
  - InFocus
- Cameras
  - Hewlett Packard
  - Canon
- Misc. Information Technology Peripherals