



June 25, 2015

Re: **RQFR1500008 - RAE Systems Equipment, Gas Monitor Parts, Supplies and Accessories**
Commodity Code: 345-16

The above-referenced contract is being considered for small business contract measures. **PLEASE NOTE THAT YOUR PARTICIPATION IN THE AVAILABILITY TO BID PROCESS IS VITAL IN ORDER FOR MEASURES/GOALS TO BE PLACED ON THIS PROJECT.** If you are interested in participating as a SBE/G & S firm to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid **by Tuesday June 30th, 2015 at 3:00 P.M.** It is asked that all pages are returned completed in its entirety. Failure to do so will result in this Verification of Availability to Bid Letter not being considered.

Please review the enclosed description of the project. **TIME IS OF THE ESSENCE**

The letter of availability may be sent via facsimile transmission to (305) 375-3160 or via email to coralee@miamidade.gov. If you have any questions, please contact me at (305) 375-3115.

Sincerely,

Coralee W-Taylor

Miami Dade County Internal Services Department
Small Business Development Division
111 NW 1st Street, 19 fl
Miami, FL 33128
☎ (305) 375-3115 | 📠 (305) 375-3160

miamidade.gov 

"Delivering Excellence Every Day"

"For the New Project Review & Analysis Process"



Click on our new website

<http://www.miamidade.gov/internalservices/small-business.asp>

www.miamidade.gov/internalservices

Connect With Us on [Twitter](#) | [Facebook](#) | [Instagram](#)

Please access the new Project Review Process at <http://www.miamidade.gov/business/contracting-opportunities.asp>

VERIFICATION OF AVAILABILITY TO BID

CONTRACT TITLE: **RAE Systems Equipment, Gas Monitor Parts, Supplies and Accessories**
Commodity Code: 345-16

CONTRACT DESCRIPTION: **Purchase of equipment, gas monitor parts, supplies and accessories for RAE Systems**

PROJECT NUMBER: **RQFR1500008**

SEE ATTACHED:
Project Description; Scope, Requirements; ETC.

Contractor Qualifications Questionnaire

This questionnaire will assist SBD in identifying the qualified contractors that "comply" to perform the aforementioned scope of work. Indicate yes "Y" or no "N" on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: coralee@miamidade.gov or via fax (305) 375-3160 attention Mrs. Coralee Taylor.

_____ Vendor is a verifiable distributor of RAE Systems equipment, parts, supplies and accessories, and meet the requirements as listed in this solicitation

_____ Vendor is NOT a verifiable distributor of RAE Systems equipment, parts, supplies and accessories, and DOES NOT meet the requirements as outlined above

_____ I will not be interested in this project because:

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: _____

NAME OF REPRESENTATIVE: _____

TITLE: _____ SIGNATURE: _____

TELEPHONE NUMBER: _____ E-Mail Address: _____

**DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Rev 1

New contract
 OTR
 CO
 SS
 BW
 Emergency

Previous Contract/Project No:
IB6184-0/15

Re-Bid
 Other

LIVING WAGE APPLIES: ___ YES X NO

Requisition/Project No: RQFR1500008 TERM OF CONTRACT: 5 years

Requisition/Project Title: RAE Systems Equipment, Gas Monitor Parts, Supplies And Accessories

Description: To purchase of equipment, gas monitor parts, supplies and accessories for RAE Systems

User Department(s):

Dept.	Funding Sources	Annual Allocation	5 Years
FR	Fire District, Grant Purchases	\$17,260.80	\$86,304.00
PD	General	\$4,000.00	\$20,000.00
TOTAL			\$106,304.00

Issuing Department: INTERNAL SERVICES DEPARTMENT

Contact Person: Ana "Kiki" Lang

Phone: (305) 375-5482

Estimated Cost: \$106,304.00

ANALYSIS

Commodity/Service No: 345-16 SIC: _____

Trade/Commodity/Service Opportunities

Contract/Project History of Previous Purchases For Previous Three (3) Years
Check Here _____ if this is a New Contract/Purchase with no Previous History

	EXISTING	2 ND YEAR	3 RD YEAR
Contractor:			
Small Business Enterprise:			
Contract Value:			
Comments:			

Continued on another page (s): ___ Yes ___ No

RECOMMENDATIONS

SBE	Set-Aside	Sub-Contractor Goal	Bid Preference	Selection Factor
		%		
		%		
		%		
		%		

Basis of Recommendation:

Signed: _____ Date to SBD: _____

Date Returned to DPM: _____

SECTION 2 - SPECIAL TERMS AND CONDITIONS**GAS MONITOR PARTS, SUPPLIES AND ACCESSORIES FOR RAE SYSTEMS****2.1 PURPOSE:**

The purpose of this Invitation to Bid is to establish a contract for the purchase of equipment, gas monitor parts, supplies and accessories for RAE Systems in conjunction with the needs of various Miami-Dade County Departments on an as needed when needed basis.

2.2 TERM

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter which is distributed by the County's Internal Services Department (ISD) Procurement Management Services Division; and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the last month of the five (5) year period.

2.3 METHOD OF AWARD: LOWEST PRICE BASED ON PERCENTAGE DISCOUNT OFFERED

Award of this contract will be made to one (1) responsive, responsible vendor who offers the lowest prices when the percentage discount offered by the vendor is compared against prices listed in the manufacturer's price list for selected items. Accordingly, the vendor must submit its manufacturer's price lists with the initial offer in order to be considered eligible for award.

The selection of specific items for price evaluation shall be at the sole discretion of the County. This selection shall be based on the usage of these items by the County during prior contract years.

2.4 PRICES SHALL BE BASED ON DISCOUNTS FROM RAE SYSTEMS PUBLISHED PRICE LISTS

The vendor who is awarded a contract under this solicitation, prices and discounts proposed shall remain fixed and firm during the term of contract. However, during the contract term the vendor may offer the County additional discounts and price rebates for selected purchases/items.

Offers shall be submitted on the basis of a discount from the manufacturer's published price list. Such published price list(s) must be common to, and accepted by, the industry in general. The lists must be properly identified and dated as to issuance and effectiveness.

Revised published price lists may be used as a means of price adjustments. However, all offers are to be firm for a period of one (1) year after award. A revised price list will not be accepted by the County until after that date. A revised published price list will be accepted only in the event of an industry-wide price change, as evidenced by the issuance of a revised price list by the manufacturer.

Revised prices will not become effective until the revised price list is submitted to Miami-Dade County Internal Service Department, Procurement Division including vendor's cover letter identifying the applicable contract agreement number, and subsequently approved by the County through the issuance of an Award Sheet Addendum to the vendor.

2.5 DELIVERY SHALL BE (30) DAYS AFTER DATE OF ORDER

The vendor shall make deliveries within 30 calendar days after the date of the order. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the vendor(s); except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the vendor. In these cases, the vendor shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

Should the vendor to whom the contract is awarded fail to deliver in the number of days stated above, the County reserves the right to cancel the contract on a default basis after any back order period that has been specified in this contract has lapsed. If the contract is so terminated, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and to charge the incumbent vendor with any re-procurement costs. If the vendor fails to honor these re-procurement costs, the County may terminate the contract for default.

Certain County employees may be authorized in writing to pick-up materials under this contract. Vendors shall require presentation of this written authorization. The vendor shall maintain a copy of the authorization. If the vendor is in doubt about any aspect of material pick-up, vendor shall contact the appropriate user department liaison, which will be provided in the purchase order to confirm the authorization.

2.6 WARRANTY SHOULD BE SUPPLIED IN WRITTEN FORM**A. Type of Warranty Coverage Required**

The vendor shall provide a copy of its written warranty certificates with its initial offer, or upon request from the County. Failure to meet this requirement may result in the offer being deemed non-responsive. The warranty supplied by the vendor shall remain in force for the full period identified by the vendor; regardless of whether the vendor is under contract with the County at the time of defect. Any payment by the County on behalf of the goods or services received from the vendor does not constitute a waiver of these warranty provisions.

B. Correcting Defects Covered Under Warranty

The vendor shall be responsible for promptly correcting any deficiency, at no cost to the County, within thirty (30) calendar days after the County notifies the vendor of such deficiency in writing. If the vendor fails to satisfy the warranty within the period specified in the notice, the County may (a) place the vendor in default of its contract, and/or (b) procure the products or services from another source and charge the vendor for any additional costs that are incurred by the County for this work or items; either through a credit memorandum or through invoicing.

2.8 ACCEPTANCE OF PRODUCT BY THE COUNTY

The products to be provided hereunder shall be delivered to the County, and maintained if applicable to the contract, in full compliance with the specifications and requirements set forth in this contract. If a vendor-provided product is determined to not meet the specifications and requirements of this contract, either prior

to acceptance or upon initial inspection, the item(s) will be returned to the vendor at vendor's expense. At the County's own option, the vendor shall either provide a direct replacement for the item, or provide a full credit for the returned item. The vendor shall not assess any additional charge(s) for any conforming action taken by the County under this clause.

2.9 AVAILABILITY OF CONTRACT TO OTHER COUNTY DEPARTMENTS

Although this Solicitation is specific to two County departments, it is hereby agreed and understood that any County department or agency may avail itself of this contract and purchase any and all items specified herein from the successful bidder at the contract price(s) established herein. Under these circumstances, a separate purchase order shall be issued by the County, which identifies the requirements of the additional County departments or agencies.

2.10 COMPLIANCE WITH FEDERAL STANDARDS

All items to be purchased under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

2.11 PACKING SLIP/DELIVERY TICKET TO ACCOMPANY ITEMS DURING DELIVERY:

The successful bidder shall enclose a complete packing slip or delivery ticket with any items to be delivered in conjunction with this bid solicitation. The packing slip shall be attached to the shipping carton(s) which contain the items and shall be made available to the County's authorized representative during delivery. The packing slip or delivery ticket shall include, at a minimum, the following information: purchase order number; date of order; a complete listing of items being delivered; and back-order quantities and estimated delivery of back-orders if applicable.

2.12 PURCHASE OF OTHER ITEMS NOT LISTED WITHIN THIS SOLICITATION BASED ON PRICE QUOTES:

While the County has listed all major items within this solicitation which are utilized by County departments in conjunction with their operations, there may be similar items that must be purchased by the County during the term of this contract. Under these circumstances, a County representative will contact the primary vendor to obtain a price quote for the similar items. If there are multiple vendors on the contract, the County representative may also obtain price quotes from these vendors. The County reserves the right to award these similar items to the primary contract vendor, another contract vendor based on the lowest price quoted, or to acquire the items through a separate solicitation.

SECTION 3 – TECHNICAL SPECIFICATIONS**3.1 SCOPE OF WORK**

The purpose of this solicitation and resulting contract is to establish a contract for the purchase of equipment, gas monitor parts, supplies and accessories and any unrelated items not mentioned in this bid contract for RAE Systems in conjunction with the needs of various Miami-Dade County Departments,

The following list is an example of the items that may be purchased under this contract:

MULTIRAE PLUS AIR MONITOR P/N 0093261010
RAE SYSTEMS CO SENSOR FOR MULTIRAE PLUS
RAE SYSTEMS OXYGEN SENSOR FOR MULTIRAE PLUS
RAE SYSTEMS LEL SENSOR FOR MULTIRAE PLUS
RAE SYSTEMS H2S SENSOR FOR MULTIRAE PLUS

GAS MONITORING SUPPLIES AND CALIBRATION EQUIPMENT

PUMP REPLACEMENT ON S/N 508489 (MULTIRAE PLUS)
MULTIRAE PLUS AIR MONITOR AMMONIA SENSOR P/N 008-1125-000
HYDROGEN SULFIDE SENSOR MODULE FOR MULTIRAE PLUS (008-1111-000)
LEL SENSOR MODULE FOR MULTIRAE PLUS (008-1171-001)
OXYGEN SENSOR MODULE FOR MULTIRAE PLUS (008-1161-000)
CARBON MONOXIDE SENSOR MODULE FOR MULTIRAE PLUS (008-1112-000)
EXTERNAL FILTERS FOR MULTIRAE PLUS, PACK OF 3
NICAD REPLACEMENT BATTERY FOR MULTIRAE PLUS AIR MONITOR
MULTIRAE PRO METER WITH 4 GAS, PID AND GAMMA
MULTIRAE LITE METER WITH 4 GAS AND PID
MULTIRAE PRO/LITE O2 SENSOR
MULTIRAE PRO/LITE CO SENSOR
MULTIRAE PRO/LITE H2S SENSOR
MULTIRAE PRO/LITE LEL SENSOR
MULTIRAE PRO/LITE PID SENSOR
MULTIRAE PRO/LITE SO2 SENSOR
MULTIRAE PRO/LITE NO2 SENSOR
MULTIRAE PRO/LITE CL2 SENSOR
MULTIRAE PRO/LITE NH3 SENSOR
MULTIRAE PRO/LITE GAMMA SENSOR
AUTORAE 2 CALIBRATION STATION CONTROLLER
AUTORAE 2 CALIBRATION STATION MULTIRAE PRO CRADLE
PPM RANGE, 10 TESTS/BOX (CH24301)
(1) MERCAPTAN 0.5/A DETECTOR TUBES FOR DRAEGER QUANTIMETER 1000, 0.5-30 PPM
RANGE, 10 TESTS/BOX (6728981)
(1) METHYL BROMIDE 0.5/A DETECTOR TUBES FOR DRAEGER QUANTIMETER 1000, 1
-20 PPM RANGE, 10 TESTS/BOX (8101671)
(1) PHENOL 1/B DETECTOR TUBES FOR DRAEGER QUANTIMETER 1000, 1-20 PPM RANGE, 10
TESTS/BOX (8101641)
(1) TOLUENE DISOCYANATE 0.02/A DETECTOR TUBES FOR DRAEGER QUANTIMETER
1000, 0.02-0.2 PPM
MULTI RAE AIR MONITOR P/N 0093261010

3.2 PRODUCT:



Miami-Dade County will not consider any substitutes for the RAE Systems product. Vendor must be a verifiable distributor of RAE Systems equipment, parts, supplies and accessories.

DRAFT

SECTION 4

BID SUBMITTAL FOR: RAE Systems Equipment, Gas Monitor Parts, Supplies And Accessories

FIRM NAME: _____

Item No.	Description	Estimated 5 year Amount	Percentage Discount	Total
1	Furnish and /or deliver various RAE Systems equipment, gas monitor parts, supplies and accessories Catalog Price List #: _____ Date: _____ Manufacturer: <u>RAE System</u>	\$106,304.00	% _____	_____

DRAFT