

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

New OTR Sole Source Bid Waiver
 Re-Bid Other – 5 Year Extension

Previous Contract/Project No.

N/A

LIVING WAGE APPLIES: YES NO

Requisition No./Project No.: **RQFR1600008** TERM OF CONTRACT: **One Time Purchase**

Requisition /Project Title: **Portable Fold-Out Shelter Systems**

Description: **The purpose of this solicitation is to purchase two (2) portable expandable insulated shelter systems. These shelters will be used by the Miami-Dade Fire Department to serve as make-shift offices, mobile emergency facilities and shelter for special events.**

Issuing Department: **ISD FOR FIRE** Contact Person: **Najaly Bode** Phone: **305-357-2179**

Estimate Cost: **\$ 137,754.96**

Funding Source: **FIRE DISTRICT**

ANALYSIS

Commodity Codes: **155-80** [] [] [] []

Contract/Project History of previous purchases three (3) years
Check here if this is a new contract/purchase with no previous history.

EXISTING

2ND YEAR

3RD YEAR

Contractor: []

Small Business Enterprise: []

Contract Value: []

Comments: []

Continued on another page (s): Yes No

RECOMMENDATIONS

SBE Set-aside Sub-contractor goal Bid preference Selection factor
[] [] [] [] []

Basis of recommendation: []

Signed: **Najaly Bode**

Date sent to SBD: **6/1/16**

Date returned to PMS: []

SECTION 2 - SPECIAL TERMS AND CONDITIONS**2.1 PURPOSE**

The purpose of this solicitation is to purchase two (2) Fold-Out Shelters, one (1) Mobilizer, and two (2) Canvas Covers for Miami-Dade County.

2.2 TERM OF CONTRACT

This contract shall commence upon the date of the purchase order and shall remain in effect until such time as all items purchased in conjunction with this solicitation have been delivered and accepted by the County's authorized representative and upon completion of the expressed and/or implied warranty periods.

2.3 METHOD OF AWARD

Award of this contract will be made to the lowest responsive, responsible bidder in the aggregate, who submits the lowest price for all items listed in this solicitation and who meets the qualification as listed below:

QUALIFICATION

- A. Bidder(s) shall be a manufacturer or authorized distributor of the manufacturer's products listed in the bid submittal. Bidders are required to submit (with their bid) proof of authorization. Proof may be in the form of:

Current correspondence from the manufacturer, or a copy of the signed agreement between the manufacturer and the bidder, or a reference to the manufacturer's internet website, where the manufacturer clearly lists the bidder as a distributor of the manufacturer's products listed in the bid submittal.

- B. Bidders shall have staff authorized to discuss matters pertaining to the products listed in the bid submittal. Staff must be cognizant of the products listed and available to provide immediate support. Bidders shall list staff members, including their roles and contact information, in the submittal.

Bidders shall submit the specified information requested above with their bid submittal form as proof of compliance to the requirements of this solicitation. However, the County may, at its sole discretion and in its best interest, allow Bidders to complete, supplement or supply the required information during the evaluation period.

If the Awarded Bidder fails to perform in accordance with the terms and conditions of the contract, the Bidder may be deemed in default of the contract. If the Awarded Bidder defaults, the County shall have the right to negotiate with the next responsive, responsible Bidder.

2.4 PRICES

The prices proposed by the Bidder shall remain fixed and firm during the term of contract. All pricing submitted shall include all services described herein to include, but not limited to: the parts and/or equipment, supplies, labor, and delivery.

2.5 ACCEPTANCE OF PRODUCT BY THE COUNTY

The product(s) to be provided hereunder shall be delivered to the County, and maintained if applicable to the contract, in full compliance with the specifications and requirements set forth in this contract. If an Awarded Bidder-provided product is determined to not meet the specifications and requirements of this contract, either prior to acceptance or upon initial inspection, the item will be returned, at the Awarded Bidder's expense, to the Awarded Bidder. At the County's own option, the Bidder shall either provide a direct replacement for the item, or provide a full credit for the returned item. The Awarded Bidder shall not assess any additional charge(s) for any conforming action taken by the County under this clause.

2.6 DELIVERY

The Awarded Bidder shall make deliveries within sixty (60) calendar days after the date of the order. All deliveries shall be made in accordance with good commercial practice and all required delivery timeframes shall be adhered to by the Awarded Bidder except in such cases where the delivery will be delayed due to acts of nature, strikes, or other causes beyond the control of the Awarded Bidder. In these cases, the Awarded Bidder shall notify the County of the delays in advance of the original delivery date so that a revised delivery schedule can be appropriately considered by the County.

Should the Awarded Bidder fail to deliver in the number of days stated above, the County reserves the right to cancel the contract on a default basis after any back order period that has been mutually agreed on lapsed. If the contract is so terminated, it is hereby understood and agreed that the County has the authority to purchase the goods elsewhere and to charge the incumbent bidder with any re-procurement costs.

2.7 WARRANTY

The vendor hereby acknowledges and agrees that all products, supplied by the vendor in conjunction with the solicitation and resultant contract, shall be free of defects in manufacturing and materials for a period of ten (10) years inclusive of any mechanical malfunctions and five (5) years manufacturer warranty for the heating, ventilating, and air conditioning unit.

Warranty requirements shall remain in force for the time specified; regardless of whether the bidder is under contract with the County at the time of defect. Any payment by the County for the goods received from the bidder does not constitute a waiver of these warranty provisions.

If a bidder fails to honor the warranty, as indicated, the County may, at its discretion, (a) place the bidder in default (b) debar the bidder; and/or (c) procure the products or services from another bidder and charge the bidder for any additional costs that are incurred by the County for this service; either through a credit memorandum or through invoicing.

2.8 "EQUAL" PRODUCT

The manufacturer's name, brand name and/or model number information contained in this solicitation are being used for the sole purpose of establishing the minimum requirement of level of quality, standard of performance, and design and is in no way intended to prohibit the offer of another manufacturer's items of equal material.

This specific solicitation requires submission of the following documentation to enable County evaluation of "equal" products:

1. Product Information Sheet
2. Performance Test Results

Where an "or equal" item is offered, two (2) complete sets of product information (such as factory specifications, standard manufacturer information, catalogues, and brochures) and one (1) copy of performance test results are required of the item offered as an equal. Also for product information submittals, all supporting documentation submitted by the Bidder must in total meet the required specifications set forth in this solicitation. Where the standard product literature submitted with the submittal provides information that does not comply with the specifications, the Bidder shall state, in an official letter on corporate letterhead as part of their initial offer, the differences between the item they are specifically offering, and the item described by the standard product literature, to substantiate compliance to all of the specifications set forth in this solicitation. In such cases, any submittal received with standard product literature but without the letter explaining compliance will result in the rejection of the submittal for not meeting the solicitation specifications.

The County shall be sole judge of equality, based on the best interests of the County, and its decision in this regard shall be final.

SECTION 3 – TECHNICAL SPECIFICATIONS**3.1 SCOPE OF WORK**

The purpose of this solicitation is to purchase two (2) Forts Fold-Out Shelters, one (1) Forts Mobilizer, and two (2) Canvas Covers for Miami-Dade County.

3.2 TECHNICAL SPECIFICATIONS AS FOLLOWS:**Two (2) FORTS Fold-Out Shelter, Privacy Model No. FGM15 or approved equal****Measurements:**

Folded Unit: 19'6"L x 45"W x 8'6"H

Open Unit: 19'6"L x 17'8"W x 8'6"H

Weight:

Unit Weight: 4000-5000 lbs.

Interior:

Interior Space: 16'2"L x 16'10"W x 7'5" H

Shipping:

Up to 4 Privacy Units fit in a 40' HC Container

One (1) FORTS Mobilizer with storage option Model No. MOB02 or approved equal

Dimensions: 26' L x 94" W

Trailer Weight: 2700 lbs.

Weight w/ Standard FORTS unit: 6600 lbs.

GVWR: 10,000 lbs.

Independent Torsion Axles

Electric Braking System

2-5/16" Trailer Hitch Ball, & Pintle Hitch Ring

Additional Spare Tire

Tie Down Cables

Includes (4) 51" W x 42" H x 22" D Storage Cabinets

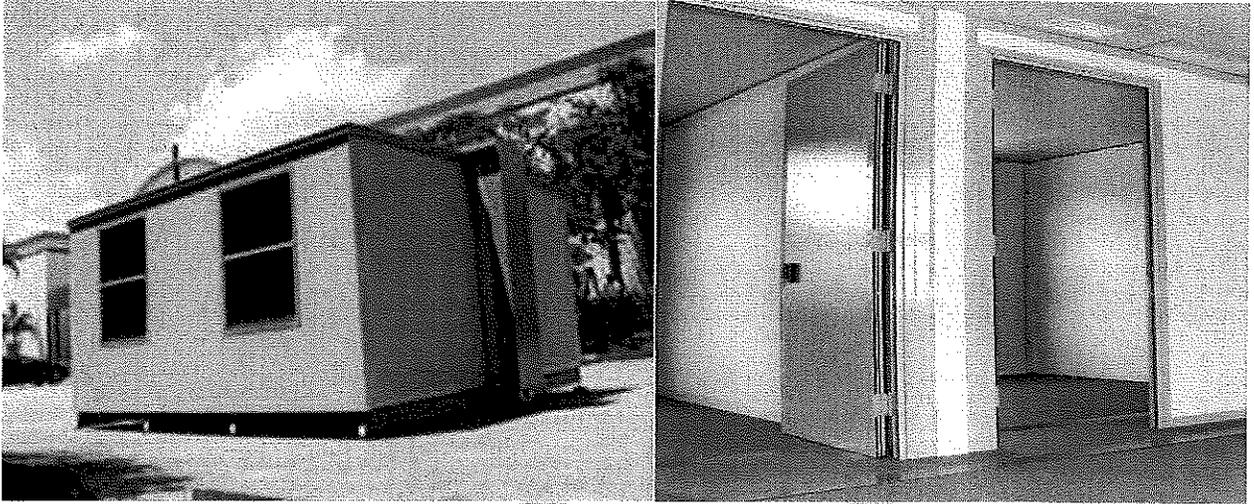
Includes (2) 84" W x 33" H x 22" D Storage Cabinets

Two (2) FORTS Canvas Covers Model No. FC02 or approved equal

***PLEASE SEE EXHIBIT "A" FOR REFERENCE**

EXHIBIT "A"

PRIVACY MODEL FGM15



MOBILIZER MODEL MOB02



CANVAS COVER MODEL NO. FC02

