Project/Contract Title: EMPLOYEE BENEFITS CONSULTING SERVICES
Project/Contract No: RQHR1400004
Department: HUMAN RESOURCES
Estimated Cost of Project/Bid: $995,000.00
Description of Project/Bid: To establish a contract to assist with the management of the County's Employee Benefits Program.

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Measure</th>
<th>Program</th>
<th>Goal Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selection Factor</td>
<td>SBE</td>
<td></td>
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</tbody>
</table>

Reasons for Recommendation

This project meets all the criteria set forth in 1.O. # 3-41.

The twelve (12) Micro/SBE firms certified in the required Commodity Codes were polled (along with the scope of services and minimum and special requirements); one responded in the affirmative.

Commodity Code: 91869-Insurance Consulting; 91885-Personnel/Employment Consulting

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Living Wages:</td>
<td>YES</td>
<td>NO X</td>
<td></td>
</tr>
<tr>
<td>Responsible Wages:</td>
<td>YES</td>
<td>NO X</td>
<td></td>
</tr>
</tbody>
</table>

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

Review Recommendation

Tier 1 Set Aside
Set Aside Level 1
Trade Set Aside (MCC) Goal Bid Preference
No Measure Deferred Selection Factor
CWP

Received Date: 10/07/2014
Resubmittal Date(s):